

Greenway Improvement District

12051 Corporate Boulevard Orlando, FL 32817; 407-382-3256

www.greenwayid.org

The following is the proposed agenda for the upcoming Meeting of the Board of Supervisors for the Greenway Improvement District ("District"), scheduled to be held at **3:00 p.m. on Tuesday, February 20, 2018 at 6900 Tavistock Lakes Blvd, Suite 200, Orlando, Florida 32827**. A quorum will be confirmed prior to the start of the meeting.

For those unable to attend in person, you may participate by telephone:

Phone: 1-877-864-6450

Participant Code: 933751

BOARD OF SUPERVISORS' MEETING AGENDA

Organizational Matters

- Roll Call to Confirm a Quorum
- Public Comment Period
- 1. **Consideration of Minutes of the January 16, 2018 Board of Supervisors' Meeting**
- 2. **Consideration of Minutes of the January 24, 2018 Board of Supervisors' Continued Meeting**

Business Matters

3. **Consideration of Nemours Parkway Phase 7 Invitation to Bid**
4. **Consideration of Landscape Improvements Proposals**
5. **Ratification of Requisition Nos. 512 – 515 Approved in January 2018 in an amount totaling \$110,032.27**
6. **Ratification of Operation and Maintenance Expenditures Paid in January 2018 in an amount totaling \$81,809.72**
7. **Recommendation of Work Authorizations/Proposed Services *(if applicable)***
8. **Review of District's Financial Position and Budget to Actual YTD**

Other Business

- A. Staff Reports
 1. District Counsel
 2. District Manager
 3. District Engineer
 4. Construction Supervisor
- B. Audience Comments, Supervisor Requests

Adjournment

**GREENEWAY
IMPROVEMENT
DISTRICT**

Minutes of the January 16, 2018
Board of Supervisors' Meeting

GREENWAY IMPROVEMENT DISTRICT
BOARD OF SUPERVISORS' MEETING MINUTES

FIRST ORDER OF BUSINESS

The Board of Supervisors' Meeting for the Greenway Improvement District was called to order on Tuesday, January 16, 2018 at 3:00 p.m. at 6900 Tavistock Lakes Blvd, Suite 200, Orlando, Florida 32827. Members listed below constituted a quorum.

Richard Levey	Chair
Damon Ventura	Assistant Secretary
Cristyann Courtney	Assistant Secretary

Also attending:

Hank Fishkind	Fishkind & Associates
Jennifer Walden	Fishkind & Associates
Tucker Mackie	Hopping Green & Sams
Larry Kaufmann	Construction Supervisor
Jeff Newton	Donald W. McIntosh Associates
Stephen Flint	Tavistock Development
Scott Gasaway	Tavistock Development

SECOND ORDER OF BUSINESS

Public Comment Period

Mr. Levey explained that there is a public comment period for any matters related to the agenda. There were no public comments at this time.

THIRD ORDER OF BUSINESS

**Consideration of Minutes of
the December 18, 2017
Board of Supervisors'
Meeting**

Board Members reviewed the minutes from the December 18, 2017 Board of Supervisors' Meeting. Ms. Courtney had a question about Exhibit A regarding the Lake Nona monuments lighting and its cost. Mr. Kaufmann said that the lighting is not included but it can be added back in. A discussion took place about the monuments. Ms. Courtney stated that she wanted to know what the impact of price is and if it is something that the District wants. Mr. Ventura mentioned getting a price from Mr. Reed.

On Motion by Mr. Ventura, second by Ms. Courtney, with all in favor, the Board of Supervisors for the Greenway Improvement District approved the minutes of the December 18, 2017 Board of Supervisors' Meeting, as presented.

FOURTH ORDER OF BUSINESS

**Consideration of Resolution
2018-02, Election of Officers**

Ms. Walden explained that Mr. MacLaren resigned from Fishkind & Associates and Ms. Burns has stepped in to assist with this District. The recommendation is to replace Mr. MacLaren as Secretary with Ms. Burns.

On Motion by Mr. Ventura, second by Ms. Courtney, with all in favor, the Board of Supervisors for the Greenway Improvement District adopted Resolution 2018-02, Election of Officers with Mr. Richard Levey as Chair, Mr. Rob Adams as Vice Chair, Ms. Jill Burns as Secretary, Ms. Jennifer Walden, Mr. Damon Ventura, Ms. Karen Duerr and Ms. Christyann Courtney as Assistant Secretaries, Dr. Hank Fishkind as Treasurer and Ms. Jill Burns as Assistant Treasurer.

FIFTH ORDER OF BUSINESS

**Consideration of Amended
& Restated Personnel
Leasing Agreement with
Tavistock Development
Management, LLC**

Ms. Mackie noted that at the last meeting an amendment was brought to the Board that would have replaced Ms. Ragusa, who was previously listed in the Personnel Leasing Agreement as the manager of maintenance, with Mr. Flint and Mr. Gasaway. It was mentioned that Lake Nona Management changed its name to Tavistock Development Management, LLC. She noted that the purpose of this is to approve a new agreement that effectuates the change that the District was looking to make at the last meeting but also effectively name the correct entity. Ms. Mackie noted that the other agreement that was referenced in the meeting and minutes was the Construction Supervisor Agreement and that one is also with the prior entity but because it is just a name change there is no reason to enter into a new agreement.

On Motion by Mr. Ventura, second by Ms. Courtney, with all in favor, the Board of Supervisors for the Greenway Improvement District approved the Personnel Leasing Agreement with Tavistock Development Management, LLC.

SIXTH ORDER OF BUSINESS

**Consideration of Amended
and Restated Engineer's
Report for Capital
Improvements**

Dr. Fishkind stated that the report is in very good shape but that it is not ready to be adopted at this time. This item will be tabled until the next meeting.

SEVENTH ORDER OF BUSINESS

**Ratification of Requisition
Nos. 506 – 511 Approved in
December 2017 in an
amount totaling \$59,951.50**

Board Members reviewed Requisition Nos. 506 – 511 Approved in December 2017 in an amount totaling \$59,951.50.

On Motion by Mr. Ventura, second by Ms. Courtney, with all in favor, the Board of Supervisors for the Greenway Improvement District ratified Requisition Nos. 506 – 511 Approved in December 2017 in an amount totaling \$59,951.50.

EIGHTH ORDER OF BUSINESS

**Ratification of Operation
and Maintenance
Expenditures Paid in
December 2017 in an
amount totaling \$62,070.33**

Board Members reviewed the Operation and Maintenance Expenditures Paid in December 2017 in an amount totaling \$62,070.33.

On Motion by Mr. Ventura, second by Ms. Courtney, with all in favor, the Board of Supervisors for the Greenway Improvement District ratified the Operation and Maintenance Expenditures Paid in December 2017 in an amount totaling \$62,070.33.

NINTH ORDER OF BUSINESS

**Recommendation of Work
Authorizations/Proposed
Services**

Mr. Kaufmann stated that there is one Work Authorization. It is from Devo Engineering for Centerline Drive Phase 2 for Geotechnical Engineering in the amount of \$6,940.00. Mr. Levey asked if the District was renaming Hartwell Drive. Mr. Kaufmann replied yes and that it went to the City but he has not heard back yet.

On Motion by Mr. Ventura, second by Ms. Courtney, with all in favor, the Board of Supervisors for the Greenway Improvement District approved the Work Authorization from Devo Engineering for Geotechnical Engineering for Centerline Drive Phase 2 in the amount of \$6,940.00.

TENTH ORDER OF BUSINESS

**Review of District's
Financial Position and
Budget to Actual YTD**

Board Members reviewed the District's statement of financial position. There was no action required.

ELEVENTH ORDER OF BUSINESS

Staff Reports

District Counsel – No Report

District Manager – Dr. Fishkind noted that Mr. MacLaren resigned from Fishkind & Associates and said that he will be working with the District more fully with the District Management staff.

District Engineer –

Mr. Newton circulated the Construction Contract Status Memorandum (Minutes Exhibit A). He noted that there is no significant update on Nemours Parkway Phase 4. For Nemours Parkway Phase 5 there was a meeting between Mr. Florio and Jr. Davis about the direct owner purchase of materials. The recommendation is that the District delete pending Change Order No. 1 which dealt with direct owner purchase of materials and replace it with a new deductive Change Order No. 1 that covers what has been purchased to date by the District plus the sales tax that would have been charged to that had the contractor purchased it and do away with the direct owner purchase of any other material on this particular contract. Mr. Levey asked that if the District did the direct owner purchase as the District has in the past what is being left on the table. Ms. Mackie said that the District is still saving on the tax but she noted that the issue is that when the District goes to deduct from the contract the District has put in place in advance when it bids out to deduct what the lump sum item is when the contract is bid. The contractor's argument is that the District should be deducting what they actually paid for not what they bid in the contract therefore if they deliver to the District a purchase order that is cheaper than what they bid they want the District to keep that in the overall bid. The District has fought that multiple times with this contractor and many others over the same issue. Ms. Mackie stated that in her opinion the difference is negligible in this case as the purchase order was less than and the District has spent a lot of time arguing about this with the contractor over a very small deductive order. Ms. Mackie stated that the Construction Committee is meeting this Thursday to talk about how the deductive purchase is set up for the Loop Road and Lift Station because there are far more significant savings in a contract where the District would typically do a direct order purchase. The Board discussed the options. Ms. Mackie noted that if the Board does not take the action recommended by Mr. Newton the contractor may send the District another letter. Mr. Levey asked if the issue is the residual bid value and who gets the benefit of that. Ms. Mackie confirmed that is correct. Mr. Levey asked what local governments typically do. Ms. Mackie stated that they typically now follow recommended practices and procedures provided by Florida Department of Revenue , some of which are required like certificates of entitlement and showing that the District is bearing the risk of loss and that the District is truly the purchaser of the materials not just a pass through

to the contractor. Ms. Mackie said that when the DOR did that they favored the secondary approach which is to deduct the purchase order plus the sales tax and leave it at that. Ms. Mackie mentioned that the Construction Committee will take this up and Mr. Newton will talk with his construction personnel about the pros and cons of doing it and if they should stick with what they are doing or make the change now. Mr. Newton said that if the District chooses to deal with the purchase order plus sales tax there is a strong possibility that at the end of the job there will be a true-up payment.

Mr. Newton stated that Nemours Parkway Phase 6 construction has started. The Construction Committee received bids today on the Kellogg Avenue and Hartwell Court extension. Mr. Kaufmann distributed the results of the bid to the Board Members (Minutes Exhibit B).. Mr. Levey asked if the Construction Committee is asking the Board to make an award. Mr. Kaufmann said no and that he might ask the Board to do a conditional award because of the Developer's timing issues on the park construction. Mr. Levey asked if the bids had been fully reviewed and everything compares the same. Mr. Newton stated they have not fully gone through that yet. Mr. Gasaway, the Vice President with Tavistock Development relating to construction, stated that based on the variance between the number one and number two bidder and what he knows to be some of the issues he is dealing with as it relates to the number one bidder he recommended if the District could negotiate with the number two bidder. Mr. Levey stated that the District cannot accept bids and then negotiate. Mr. Gasaway said that he is having trouble closing on two projects with DeWitt Excavation who has a lot of work in the area but he thinks that they are a great firm. Mr. Levey stated that the District has not done a full vetting of the bids but he does not feel we can wait until the next Board meeting. Ms. Mackie suggested that the District cannot defer to the Construction Committee to then make a recommendation to the Chair but this meeting could be continued in progress until such time as the Construction Committee has had the opportunity to review the bids. They can bring it back to the Board and this can be considered if the Board is available to meet next week. The Board discussed a date and time for the continued meeting. Mr. Levey asked Ms. Walden to send out a meeting notice and calendar invite for Wednesday, January 24, 2018 at 1:30 p.m.

Dr. Fishkind asked Mr. Newton or Mr. Kaufmann to confirm that the District has a construction budget sufficient for the \$2,000,000.00. Mr. Kaufmann said that this will be handled with a funding agreement between the District and the Developer.

Mr. Levey said that there are two action items in this memo and one is to take action on Nemours Phase 5 as recommended by the District Engineer.

On Motion by Mr. Ventura, second by Ms. Courtney, with all in favor, the Board of Supervisors for the Greenway Improvement District approved the recommendation of the District Engineer regarding the Direct Owner Purchase Change Orders for Nemours Parkway Phase 5 in the memorandum dated January 16, 2018.

Mr. Levey stated that the second item is the consideration of the Lake Nona Kellogg Avenue extension bid and he requested a motion to continue this to Wednesday, January 24, 2018 at 1:30 p.m.

On Motion by Mr. Ventura, second by Ms. Courtney, with all in favor, the Board of Supervisors for the Greenway Improvement District approved continuing the consideration of the Lake Nona Kellogg Avenue discussion to Wednesday, January 24, 2018 at 1:30 p.m.

Mr. Newton indicated that he has one more item to discuss which does not require Board action. He stated that all of the proposals and team has been put together for Centerline Drive Phase 2 with the exception of a landscape architect. He stated that Ms. Ragusa was supposed to be getting one but he wanted to make sure that someone was pursuing a proposal from a landscape architect to do the landscape lighting and irrigation for that road. Mr. Levey asked what the normal process is. Mr. Newton said that normally Ms. Ragusa would solicit proposals for landscape architects. Mr. Kaufmann noted that she is aware of the issue and is soliciting numbers.

Construction Supervisor – Mr. Kaufmann said that he will not be present on January 24, 2018 for the continued meeting. Mr. Levey asked if Mr. Newton could be in attendance and relay the issues associated with the bids. Mr. Newton said he could.

TWELFTH ORDER OF BUSINESS

Supervisor and Audience Comments & Adjournment

Mr. Flint with Tavistock Development Company wanted to bring up some of the current landscaping conditions of the District and give the Board the direction that they are heading with some of those issues. He explained that the District is putting in many species of plants that are not doing well in the District's soil and it is costing thousands every year to keep replacing them. He noted that there is plant material being planted on the edges of the curb, plant material damage from Hurricane Irma, existing construction damage, irrigation damage, and tree damage. He stated that Tavistock Development would like to create turf borders around plant material between the curb and plant material by eliminating the struggling plants and putting in a turf buffer. Mr. Levey asked what the budget implication is for a program like this and is the District budgeted to accommodate this type of retro fit renovation plan. Dr. Fishkind said that the Board has the ability to move budget items around. He suggested that staff could work with Mr. Flint and work up a budget and a plan within the context of the District's budget. Mr. Levey asked if the District is taking what it has learned and directing it to the design team so that the District does not keep doing this. Mr. Gasaway said that they are doing so on multiple roadways and that Mr. Flint is working on seven intersections along Tavistock Lakes Boulevard that he will get pricing for including the four trees previously mentioned with canopy damage. Mr. Flint will present that to the Board for their approval and in the interim will move forward with the correction on one to two of those intersections and do so at the expense of the development company because they think it is critically important that they continue to make a visual difference in the character of the community. Ms. Mackie said that she believes that the tree canopy trimming was done by the previous contractor when they came out without an arborist and she was not sure if any of these four trees mentioned were the same as the previous trees cut by the former contractor. Mr. Gasaway stated that the District has had trees out here that have tree bubblers on the trees for many years and the quality of the trees will never be good because those trees were never allowed to stress or build any root structure. He directed the landscape maintenance contractors to turn off any tree bubbler that has been on a tree for over a year. The District still has peripheral irrigation systems that are giving some water to the trees. He noted that oak trees survive throughout the state with no irrigation and emphasized that irrigation is for establishment purposes only. The District should know that it cannot have irrigation on trees for seven, eight, and nine years. He said that the District needs to understand that there will be some associated costs to make sure it is in the budget to turn the irrigation off and the guying structures on those trees should be removed after one year. He also mentioned that the white PVC that is on the oak trees creates visual noise in the community so he has taken all the PVC off the trees on Tavistock Lakes Boulevard. He wants to change the requirements on putting the PVC piping on all of the trees going forward because the District does not need it. Mr. Levey indicated that he thinks the Board is interested in collaborating with the management firm on identifying costs associated here and he appreciates Tavistock bringing

solutions to the table. Mr. Kaufmann stated that the District is in the midst of some landscape design and he doesn't know if Mr. Gasaway or Mr. Flint gets to see the plans or make comments. Mr. Gasaway said that part of the challenge is that they do not see it and they need to see it because they know good practices. He noted that there are areas where the District has planted 800 linear feet of jasmine that looks dead the day its planted and added that the soil conditions on property do not allow for that type of plant. The District should plant areas that are small and concentrated so that the stakeholders can go buy three replacement plants as opposed to 800. Mr. Kaufmann noted that as part of the bidding on Thursday the Construction Committee will be reviewing some proposed landscape plans for the Loop Road. Mr. Levey asked if Mr. Flint could attend. Ms. Walden will send him an invite. There was no other business to discuss. Mr. Levey requested a motion to continue the meeting.

On Motion by Mr. Ventura, second by Ms. Courtney, with all in favor, the January 16, 2018 Meeting of the Board of Supervisors for the Greenway Improvement District was continued to Wednesday, January 24, 2018 at 1:30 p.m. at 6900 Tavistock Lakes Blvd, Suite 200, Orlando, Florida 32827.

Secretary/Assistant Secretary

Chair/Vice Chair



MEMORANDUM

**DONALD W. MCINTOSH
ASSOCIATES, INC.**

DATE: January 16, 2017
 TO: Greenway Improvement District
 Board of Supervisors
 FROM: Donald W. McIntosh Associates, Inc.
 District Engineer
 RE: Construction Contract Status

Dear Board Members,

Please accept this correspondence as a current summary of our construction contract status. Listed below by project is a brief summary of recent contract activity. Copies of the latest Change Order logs are attached.

CIVIL ENGINEERS

LAND PLANNERS

SURVEYORS

Nemours Parkway Phase 4 – Jr. Davis Construction, Inc. / Yellowstone Landscape Group

Construction Status: District Staff is following up with the landscape contractor on completion of the landscaping and irrigation punch list items.

Jr. Davis Construction Change Order (C.O.) Status: None at this time.

Recommended Motion: None at this time.

Yellowstone Change Order (C.O.) Status: None at this time.

Recommended Motion: None at this time.

Nemours Parkway Phase 5 – Jr. Davis Construction, Inc. / BrightView

Construction Status: Notice to Proceed was issued to Jr. Davis Construction effective July 12, 2017. The Contractor has completed the installation of the drainage and sanitary sewer systems and the Contractor has submitted a request for the sanitary sewer video inspection to the City on January 11, 2018. Installation of the water mains and services, and the reclaimed mains and services is complete. The FDEP clearance for the water system was issued on December 21, 2017. Pressure testing of the reclaimed water mains is complete. The contractor has completed the stabilized subgrade, roadway base course and first lift of asphalt within phase one and in the eastbound lanes of phase two. Median underdrain installation is complete with the exception of the cleanout tops in the process of being installed. The contractor is in the process of fine grading the right-of-way and pouring the 5-foot and 10-foot sidewalks. Primary electrical and street lighting conduit installation is complete. The Contractor is continuing with the installation of the irrigation system and has placed street trees within the median.

At the Contractor's request, the District Engineer met with the contractor last week to attempt to resolve the currently disputed Direct Owner Purchase (D.O.P.) Change Order on this project. The contractor is arguing that our method of deducting the unit bid cost of the

2200 Park Ave. North

Winter Park, FL

32789-2355

Fax 407-644-8318

407-644-4068

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Memorandum

Re: Greenway Improvement District
Construction Contract Status

January 16, 2017

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material included in his Bid doesn't consider miscellaneous other materials that "may" be included in the unit material cost (i.e. bedding rock for a structure) and that the quoted unit material cost doesn't include any post-Bid reduction in pricing that the contractor may be able to receive after he wins the Bid. We argued and debated the merits of all sides of this position and after all of this discussion, landed on an estimated \$15,000 difference in the expected final Change Order amount if we were to allow the contractor to add in all of the "miscellaneous" materials he claims are included but not currently identified, and the tax savings are applied on the adjusted totals. He also indicated that they (Jr. Davis) would likely issue another "lawyer letter" arguing their position, similar to what they did on Nemours Parkway Phase 4. Based on the facts that the total tax savings for the current Change Order is only approximately \$25,000 (which would be reduced by the added miscellaneous materials), additional Engineering costs would be required to administer the revised Change Orders, and/or we will continue to spend money to fight this issue with this contractor, District Council and we have concluded that it would be in the District's best interest to just forget about the D.O.P. on this project, deduct the amount of materials that we have already paid for and finish the contract.

Change Order (C.O.) Status: Delete pending Direct Owner Purchase Change Order No. 1 and prepare new deductive Change Order No. 1 for what has been purchased to date by District plus sales tax that would have been paid were it purchased by Contractor.

Recommended Motion: Approve deletion of pending Direct Owner Purchase Change Order No. 1 and approve new deductive Change Order No. 1 for what has been purchased to date by District plus sales tax that would have been paid were it purchased by Contractor.

Nemours Parkway Phase 6 – Jr. Davis Construction, Inc. / BrightView

Construction Status: Notice of Award was issued to Jr. Davis Construction on August 17, 2017. Bonds have been recorded. Notice to Proceed was issued on December 18, 2017. The Contractor has initiated clearing and grubbing of the site. Fence is under construction.

Change Order (C.O.) Status: None at this time.

Recommended Motion: None at this time.

Lake Nona Kellogg Avenue Extension

Construction Status: Six bids were received on January 16, 2018. Staff will be reviewing same at the next Construction Committee meeting.

Change Order (C.O.) Status: None at this time.

Recommended Motion: Recommend award of contract after review of same with a not to exceed amount of \$2,000,000.



Memorandum
Re: Greenway Improvement District
Construction Contract Status
January 16, 2017
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Should there be any questions, please advise.

Thank you.
End of memorandum.

c: Mr. Larry Kaufmann
Jason Good, P.E.
Ms. Patrice Ragusa
James C. Nugent, P.E.

**LAKE NONA SOUTH
Greenway Improvement District
Nemours Parkway Phase 4
Change Order Log
Jr. Davis**

C.O. #	Date	Description of Revision	Additional Days	Amount	Status	New Contract Amount Original Contract Date	To Board	Approval Date	Notes
CO #1	10/28/2016	Utility service relocation	0	\$ 16,072.95	Approved	\$ 598,568.00	11/15/2016	11/15/2016	
CO #2	3/16/2017	Signage and Striping Revised - Based off Sheet 211 plans revised on 3/7/17	0	\$ 1,100.00	Approved	\$ 615,740.95	2/21/2017	2/21/2017	
CO #3	4/13/2017	Delete Non-Decorative Regulatory Signs and replace with Regulatory Decorative Signs	0	\$ 2,268.15	Approved	\$ 618,009.10	4/18/2017	4/18/2017	
CO #4	5/2/2017	Delete Grassing within R/W and Sod 2' behind curbs	0	\$ (1,879.38)	Approved	\$ 616,129.72	5/16/2017	5/16/2017	
CO #5	8/1/2017	Stabilized Median - Stalok Fiber	0	\$ 30,098.52	Approved	\$ 646,228.24	9/15/2017 - updated 12/18/17		

LAKE NONA SOUTH
Greenway Improvement District
Nemours Parkway Phase 4
Landscaping
Change Order Log
Yellowstone Landscape

C.O. #	Date	Description of Revision	Additional Days	Amount	Status	New Contract Amount Original Contract Date	To Board	Approval Date	Notes
				\$ 143,804.74					
<u>CO #1</u>	11/28/2017	Per Dixi-lite Landscape punchlist dated 7/21/17 - Item #10 to add a 1" control Valve (#21) to roadway.		\$ 455.59	Approved	\$ 144,060.33	10/17/2017		
<u>CO #2</u>	11/28/2017	Repair several broken 6" or 12" heads and 1" lateral lines due to heavy construction traffic.		\$ 501.34	Approved	\$ 144,561.67	10/17/2017		
<u>CO #3</u>	11/29/2017	Deduct Maintenance	0	\$ (11,220.00)	Approved	\$ 133,341.67	10/17/2017		

**LAKE NONA SOUTH
Greenway Improvement District
Nemours Parkway Phase 5
Change Order Log
Jr. Davis**

C.O. #	Date	Description of Revision	Additional Days	Amount	Status	New Contract Amount Original Contract Date 7/12/17	To Board	Approval Date	Notes
1	8/3/2017	Direct Owner Purchase - Materials Deductions	0	\$ (512,480.60)	Approved	\$ 2,510,665.45	8/15/2017/REVISED AMOUNT TO 9/19/17	9/19/2017	
2	9/26/2017	Storm Revisions: DM-9 to Ex. DM-45 modified per revised plans dated 6/16/17; Street Lighting Conduit added per revised plans dated 6/16/17; Landscape Revisions issued 9/14/17 included; Signage & Striping Revisions issued 9-25-17 included	0	\$ 19,374.95	Approved	\$ 2,530,040.40	10/17/2017	10/17/2017	
3	11/10/2017	Contract Calendar days extension New Substantial Completion Date January 27, 2018.	9	\$ -	Approved	\$ 2,530,040.40	11/21/2017	11/21/2017	

GREENWAY IMPROVEMENT DISTRICT
LAKE NONA KELLOGG AVENUE EXTENSION

Bid Opening: Tuesday, January 16, 2018 @ 11:00 a.m.

Contractor	Bond	Addendum Acknowledgement	Total Bid Amount
DeWitt Excavation	✓	✓	\$ 1,188,925 <u>18</u>
Hubbard Construction Company	✓	✓	\$ 1,801,335 <u>92</u>
JMHC, Inc.	✓	✓	\$ 2,225,367 <u>18</u>
Jon M. Hall Company	✓	✓	\$ 1,999,689 <u>29</u>
Jr. Davis Construction	✓	✓	\$ 2,049,339 <u>19</u>
Prime Construction Group, Inc.			
Watson Civil Construction, Inc.	✓	✓	\$ 1,930,687 <u>32</u>

**GREENEWAY
IMPROVEMENT
DISTRICT**

Minutes of the January 24, 2018
Board of Supervisors' Continued Meeting

GREENWAY IMPROVEMENT DISTRICT
CONTINUED BOARD OF SUPERVISORS' MEETING MINUTES

FIRST ORDER OF BUSINESS

The Continued Board of Supervisors' Meeting for the Greenway Improvement District was called to order on Wednesday, January 24, 2017 at 1:30 p.m. at 6900 Tavistock Lakes Blvd, Suite 200, Orlando, Florida 32827. Members listed below constituted a quorum.

Richard Levey	Chair
Damon Ventura	Assistant Secretary
Cristyann Courtney	Assistant Secretary

Also attending:

Jill Burns	Fishkind & Associates
Larry Kaufmann	Construction Supervisor
Jeff Newton	Donald W. McIntosh Associates
Tucker Mackie	Hopping Green & Sams (via phone)
Jennifer Walden	Fishkind & Associates (via phone)

SECOND ORDER OF BUSINESS

Public Comment Period

Mr. Levey noted that there were no public comments at this time.

THIRD ORDER OF BUSINESS

**Consideration of Award of
Lake Nona Kellogg Avenue
Extension Project
a) Construction
Committee
Recommendation**

Mr. Kaufmann explained that the Construction Committee met on Thursday, January 18, 2018 to review the proposals submitted from the contractors for the Lake Nona Kellogg Avenue Extension project. He passed out the bid summary (Minutes Exhibit A) from that review. The low bidder for this project was DeWitt Excavation in the amount of \$1,797,324.58. That number is slightly different than was discussed at the original Board meeting because there were a couple math errors that were corrected. He noted that it is the recommendation of the Construction Committee to award the project to DeWitt Excavation. Mr. Kaufmann noted that this Contractor has not done

any CDD work for this District in many years but he has used them on other projects within Lake Nona and they have worked out. Mr. Levey indicated that the Board can look at past performance within the CDD but since this is a new contractor for the District, that does not exist.

On Motion by Mr. Ventura, second by Ms. Courtney, with all in favor, the Board of Supervisors for the Greenway Improvement District approved the recommended ranking attached to the Minutes as Exhibit A and authorized District Staff to proceed with issuing notices of award and finalizing contract documents with DeWitt Excavation.

FOURTH ORDER OF BUSINESS

Consideration of Cost Share Agreement for Lake Nona Hartwell Court and Kellogg Avenue Extensions

Ms. Mackie explained that in connection to the project that was just awarded, a portion of the project will ultimately be the Developer's responsibility such that it is appropriate to consider entering into a Cost Share Agreement with Lake Nona to allocate the cost for the Developer funded portions and CDD portions. She noted that the bidders when bidding on the project specifically allocated costs to each so at the time the District goes to contract with DeWitt, the District will know specifically what line items are to be funded by the Developer and which are to be funded by the District. This Cost Share Agreement follows the forms of all the previous ones with regard to the process for submitting payment and how pay applications are to be processed among the two entities. Ms. Mackie requested a motion to approve the Cost Share Agreement as to form noting that there are three exhibits that still need to be attached. Mr. Levey asked if someone has the break out. Mr. Newton explained that it is approximately \$1.126 million on Hartwell which is the CDD portion and approximately \$670,000 on Kellogg which is the Developer portion. Mr. Kaufmann noted that the name of Hartwell changed to Center Line Drive. Mr. Newton stated that included in the Kellogg price is the mass grading of a future development area for the Developer. Mr. Ventura asked if the Developer will fund the District the portion that it is paying for and the District has one agreement with the Contractor. Mr. Newton answered that there will be one agreement with the Contractor and they will submit two separate pay applications every month, one to the District and the other to the Developer. Ms. Courtney asked what the ramifications were if the Developer does not pay their portion on time and what is the liability to the District. Mr. Kaufmann said that the contractor's payment will get delayed. Ms. Mackie added that the liability to the District would be that the District would potentially be in default on prompt payment obligations. She mentioned that until Hartwell Court or Center Line Drive is included in an adopted Engineer's Report the Developer is actually funding the entirety of the project. Mr. Levey asked when the District anticipates that coming forward. Mr. Kaufmann said it should be included in the

next Board Meeting as it is currently being reviewed by the Developer and Dr. Fishkind is looking at the Assessment Methodology.

On Motion by Mr. Ventura, second by Ms. Courtney, with all in favor, the Board of Supervisors for the Greenway Improvement District approved in substantial form the Cost Share Agreement between the District and Lake Nona Land Company, LLC for the Lake Nona Hartwell Court and Kellogg Avenue Extensions.

FIFTH ORDER OF BUSINESS

Consideration of Master Lighting Installation, Upgrade and Service Agreement for Nemours Parkway Phase 3, 4, & 5

Mr. Kaufmann explained that there was a request by the Developer to consider this item today. Ms. Mackie added that the District pursuant to agreements with OUC in the past has provided for streetlights that are over and above the typical standard streetlighting that would otherwise be installed by OUC and the mechanism by which the District contracts for that is through one of these Master Lighting Installation Upgrade and Service Agreements. She noted that the next one that is ready for advancement on the Developer's side is Nemours Parkway Phase 3, 4, & 5. She said that OUC is still in the process of reviewing this but it has become an issue that at such time that OUC has approved it they would like to be in a position to fully execute and move forward with the installation of the streetlights. She mentioned that there is a previous Master Lighting Installation Upgrade and Service Agreement for Nemours Parkway Phase 3 and its anticipated that at the time that this agreement is approved by OUC, the prior agreement will be rescinded so all the work is included under this contract. Mr. Levey asked Mr. Kaufmann the budgetary implications of this and if the District is budgeted for it. Mr. Kaufmann said that the O&M budget includes lighting for Nemours Parkway 3, 4, & 5 and next year's budget will include 6 & 7. He pointed out that the OUC Agreement for Phase 3 was approved and signed and the OUC Board is set to vacate that agreement at their March Board meeting because they now know that the District wants another agreement to replace it. Mr. Levey asked if the lights will be in this fiscal year. Mr. Kaufmann replied yes. Ms. Courtney asked the total amount of the contract. Mr. Kaufmann said it is monthly installment of \$1,520.13 on a 20-year term and automatically renewed at 10 years.

On Motion by Mr. Ventura, second by Ms. Courtney, with all in favor, the Board of Supervisors for the Greenway Improvement District approved proposed Master Lighting Installation, Upgrade and Service Agreement for Nemours Parkway Phase 3, 4, & 5.

SIXTH ORDER OF BUSINESS

Staff Reports

District Counsel – No Report

District Manager – No Report

District Engineer – No Report

Construction Supervisor – Mr. Kaufmann stated that one of the Board Members had brought up at the last meeting whether the monuments had lighting on it. He reported based on the plans and the Structural Engineer’s plans that there were not any lights included in the proposed monuments. He found out that the design proposed will use OUC lights which will be a separate OUC agreement that will be funded through O&M.

SEVENTH ORDER OF BUSINESS

**Supervisor and Audience
Comments & Adjournment**

There were no audience comments or Supervisor requests.

On Motion by Ms. Courtney, second by Mr. Ventura, with all in favor, the January 24, 2018 Continued Meeting of the Board of Supervisors for the Greenway Improvement District was adjourned.

Secretary/Assistant Secretary

Chair/Vice Chair

**GREENEWAY
IMPROVEMENT
DISTRICT**

Nemours Parkway Phase 7
Invitation to Bid

INVITATION TO BID

Greeneway Improvement District Lake Nona Nemours Parkway Phase 7

Notice is hereby given that sealed Bid Proposals from previously pre-qualified bidders will be received until _____ a.m. on the _____ day of _____, 2018, by the Greeneway Improvement District, c/o District Engineer, Jeffrey J. Newton, P.E., Donald W. McIntosh Associates, Inc., 2200 Park Avenue North, Winter Park, FL 32789, for the Lake Nona Nemours Parkway Phase 7 project in the Lake Nona development in the City of Orlando, Florida. Bids will be publicly opened at the address listed above after the _____ a.m. deadline.

Scope of Work: The proposed project involves paving, grading, drainage, utility and landscape / irrigation for approximately 4,200 LF of mixed use and local residential roadways and a wastewater lift station.

ONLY PREVIOUSLY PRE-QUALIFIED BIDDERS WILL BE ALLOWED TO SUBMIT A BID PROPOSAL ON THIS PROJECT. In the event that a change in the status of a pre-qualified bidder has occurred, including a change of ownership or any other change which materially affects an element the District considered when initially qualifying contractors, the pre-qualified bidder must provide written notice of such change to the District within its Bid Proposal.

The District has the right to reject any and all proposals, make modifications to the work, and waive any minor informalities and irregularities in proposals as they deem appropriate, if they determine in their discretion that it is in the best interest of the District to do so. Each proposal shall be accompanied by a Bid Bond in an amount not less than 5% of the total bid to be retained as liquidated damages in the event the Successful Bidder fails to execute the Agreement and file the required bonds and insurance within fourteen (14) calendar days after the receipt of the Notice of Award. A Performance and Payment Bond will also be required.

Any previously pre-qualified bidder who wishes to protest the scope of work and selection criteria shall file with the District a written notice of protest within seventy-two (72) hours after receipt of the proposed project plans and specifications or other contract documents, and shall file a formal written protest with the District within seven (7) calendar days after the date of timely filing the initial notice of protest. Filing will be perfected and deemed to have occurred upon receipt by the District Manager, Fishkind & Associates, 12051 Corporate Boulevard, Orlando, FL 32817. Failure to timely file a notice of protest or failure to timely file a formal written protest shall constitute a waiver of any right to object to or protest the contents of the Engineer's Bidding Documents. The formal written protest shall state with particularity the facts and law upon which the protest is based.

Copies of the Engineer's Bidding Documents may be obtained by pre-qualified General Contractors from Donald W. McIntosh Associates, Inc., 2200 Park Avenue North, Winter Park, FL 32789 (Phone 407-644-4068) for the sum of \$_____ per set. Each set will contain the Contract Documents and Construction Plans. Make checks payable to Donald W. McIntosh Associates, Inc. If after purchasing Bidding Documents the Contractor chooses not to bid the Project, the Contractor may within seven (7) days, return the plans for a refund. To receive a refund the returned plans and contract documents must be in good condition and free from notations or written mark-ups.

Any and all questions relative to this project shall be directed in writing only to Jeffrey J. Newton, P.E., of Donald W. McIntosh Associates, Inc. at 2200 Park Avenue North, Winter Park, FL 32789 not later than 5:00 p.m. on the _____ day of _____, 2018.

GREENEWAY IMPROVEMENT DISTRICT
Jennifer Walden, District Manager

Run Date: _____

**GREENEWAY
IMPROVEMENT
DISTRICT**

Landscape Improvements Proposals

Proposal Summary

<u>Intersection</u>	<u>Total</u>
Benavente/Tavistock	\$1,890.00
Briand/Tavistock	\$5,470.00
Eliot Ave/Tavistock	\$2,710.00
Gabor/Tavistock	\$2,760.00
Granger Ave/Tavistock	\$4,550.00
Heaney/Tavistock	\$3,445.00
Sachs Ave/Tavistock	\$1,940.00
TLB/Narcoossee	\$960.00
Grand Total	\$23,725.00

Brentwood Commercial Landscape,LLC
 6832 Narcoossee RD
 orlando, FL 32822

Invoice

Bill To
Tavistock Development Company 6900 Tavistock Lakes Blvd, Suite 200 Orlando, FL 32827

Date	Invoice No.	P.O. Number	Terms	Project
02/06/18	8408	6471-010 TQM		

Item	Description	Quantity	Rate	Amount
Benavente	Benavente/Tavistock	4	385.00	1,540.00
1	4 Pallets St Augustine Clean up		350.00	350.00

Thank you for your business.	Subtotal	\$1,890.00
	Sales Tax	\$0.00
	Total	\$1,890.00

Brentwood Commercial Landscape,LLC
 6832 Narcoossee RD
 orlando, FL 32822

Invoice

Bill To
Tavistock Development Company 6900 Tavistock Lakes Blvd, Suite 200 Orlando, FL 32827

Date	Invoice No.	P.O. Number	Terms	Project
02/06/18	8406	6471-010 TQM		

Item	Description	Quantity	Rate	Amount
Briand	Briand/ Tavistock	12	385.00	4,620.00
1	12 Pallets St Augustine Clean up		850.00	850.00

Thank you for your business.	Subtotal	\$5,470.00
	Sales Tax	\$0.00
	Total	\$5,470.00

Brentwood Commercial Landscape,LLC
 6832 Narcoossee RD
 orlando, FL 32822

Invoice

Bill To
Tavistock Development Company 6900 Tavistock Lakes Blvd, Suite 200 Orlando, FL 32827

Date	Invoice No.	P.O. Number	Terms	Project
02/06/18	8409	6471-010 TQM		

Item	Description	Quantity	Rate	Amount
Eliot Ave	Eliot Ave/Tavistock	6	385.00	2,310.00
1	6 Pallets St Augustine Clean up		400.00	400.00

Thank you for your business.	Subtotal	\$2,710.00
	Sales Tax	\$0.00
	Total	\$2,710.00

Brentwood Commercial Landscape,LLC
 6832 Narcoossee RD
 orlando, FL 32822

Invoice

Bill To
Tavistock Development Company 6900 Tavistock Lakes Blvd, Suite 200 Orlando, FL 32827

Date	Invoice No.	P.O. Number	Terms	Project
02/06/18	8405	6471-010 TQM		

Item	Description	Quantity	Rate	Amount
Gabor	Gabor/Tavistock	6	385.00	2,310.00
1	6 Pallets St Augustine Clean up		450.00	450.00

Thank you for your business.			Subtotal	\$2,760.00
			Sales Tax	\$0.00
			Total	\$2,760.00

Brentwood Commercial Landscape,LLC
 6832 Narcoossee RD
 orlando, FL 32822

Invoice

Bill To
Tavistock Development Company 6900 Tavistock Lakes Blvd, Suite 200 Orlando, FL 32827

Date	Invoice No.	P.O. Number	Terms	Project
02/06/18	8411	6471-010 TQM		

Item	Description	Quantity	Rate	Amount
Granger Ave	Granger Ave/Tavistock	10	385.00	3,850.00
1	10 Pallets St Augustine Clean up		700.00	700.00

Thank you for your business.	Subtotal	\$4,550.00
	Sales Tax	\$0.00
	Total	\$4,550.00

Brentwood Commercial Landscape,LLC
 6832 Narcoossee RD
 orlando, FL 32822

Invoice

Bill To
Tavistock Development Company 6900 Tavistock Lakes Blvd, Suite 200 Orlando, FL 32827

Date	Invoice No.	P.O. Number	Terms	Project
02/06/18	8407	6471-010 TQM		

Item	Description	Quantity	Rate	Amount
Heaney	Heaney/Tavistock	7	385.00	2,695.00
1	7 Pallets St Augustine Clean up		750.00	750.00

Thank you for your business.			Subtotal	\$3,445.00
			Sales Tax	\$0.00
			Total	\$3,445.00

Brentwood Commercial Landscape,LLC
 6832 Narcoossee RD
 orlando, FL 32822

Invoice

Bill To
Tavistock Development Company 6900 Tavistock Lakes Blvd, Suite 200 Orlando, FL 32827

Date	Invoice No.	P.O. Number	Terms	Project
02/06/18	8412	6471-010 TQM		

Item	Description	Quantity	Rate	Amount
Sachs Ave	Sachs Ave/Tavistock	4	385.00	1,540.00
1	4 Pallets St Augustine Clean up		400.00	400.00

Thank you for your business.	Subtotal	\$1,940.00
	Sales Tax	\$0.00
	Total	\$1,940.00

Proposal for Extra Work at Installation of bermuda on TLB and Narcoossee

Property Name	Installation of bermuda on TLB and Narcoossee	Contact	Stephen Flint
Property Address	6900 Tavistock Lakes Blvd Suite 200 Orlando , FL 32824	To	Tavistock
		Billing Address	6900 Tavistock Lakes Blvd Suite 200 Orlando , FL 32824
Project Name	Installation of bermuda on TLB and Narcoossee		
Project Description	Install bermuda in bare island at corner		

Scope of Work

QTY	UoM/Size	Material/Description	Unit Price	Total
1,200.00	SQUARE FEET	Bermuda 419	\$.80	\$960.00

Images

Install bermuda in bed on corner of TLB and Narcoossee



For internal use only

SO# 6555559
JOB# 345200000
Service Line 330

Total Price \$960.00

THIS IS NOT AN INVOICE

This proposal is valid for 60 days unless otherwise approved by BrightView Landscape Services, Inc.
103 West 7th Street, Orlando, FL 32824 ph. (407) 292-9600 fax (407) 291-4986

TERMS & CONDITIONS

1. The Contractor shall recognize and perform in accordance with written terms, written specifications and drawings only, contained or referred to herein. All materials shall conform to bid specifications.
2. **Work Force:** Contractor shall designate a qualified representative with experience in landscape maintenance/construction upgrades or when applicable in tree management. The workforce shall be competent and qualified, and shall be legally authorized to work in the U.S.
3. **License and Permits:** Contractor shall maintain a Landscape Contractor's license, if required by State or local law, and will comply with all other license and permit requirements of the City, State and Federal Governments, as well as all other requirements of law.
4. **Taxes:** Contractor agrees to pay all applicable taxes, including sales tax where applicable on material supplied.
5. **Insurance:** Contractor agrees to provide General Liability Insurance, Automotive Liability Insurance, Worker's Compensation Insurance, and any other insurance required by law or Client/Owner, as specified in writing prior to commencement of work. If not specified, Contractor will furnish insurance with \$1,000,000 limit of liability.
6. **Liability:** Contractor shall indemnify the Client/Owner and its agents and employees from and against any third party liabilities that arise out of Contractor's work to the extent such liabilities are adjudicated to have been caused by Contractor's negligence or willful misconduct. Contractor shall not be liable for any damage that occurs from Acts of God are defined as those caused by windstorm, hail, fire, flood, earthquake, hurricane and freezing, etc. Under these circumstances, Contractor shall have the right to renegotiate the terms and prices of this agreement within sixty (60) days. Any illegal trespass, claims and/or damages resulting from work requested that is not on property owned by Client/Owner or not under Client/Owner management and control shall be the sole responsibility of the Client/Owner.
7. **Subcontractors:** Contractor reserves the right to hire qualified subcontractors to perform specialized functions or work requiring specialized equipment.
8. **Additional Services:** Any additional work not shown in the above specifications involving extra costs will be executed only upon signed written orders, and will become an extra charge over and above the estimate.
9. **Access to Jobsite:** Client/Owner shall provide all utilities to perform the work. Client/Owner shall furnish access to all parts of jobsite where Contractor is to perform work as required by the Contract or other functions related thereto, during normal business hours and other reasonable periods of time. Contractor will perform the work as reasonably practical after the owner makes the site available for performance of the work.
10. **Invoicing:** Client/Owner shall make payment to Contractor within fifteen (15) days upon receipt of invoice. In the event the schedule for the completion of the work shall require more than thirty (30) days, a progress bill will be presented by month end and shall be paid within fifteen (15) days upon receipt of invoice.
11. **Termination:** This Work Order may be terminated by the either party with or without cause, upon seven (7) work days advance written notice. Client/Owner will be required to pay for all materials purchased and work completed to the date of termination and reasonable charges incurred in demobilizing.
12. **Assignment:** The Owner/Client and the Contractor respectively, bind themselves, their partners, successors, assignees and legal representative to the other party with respect to all covenants of this Agreement. Neither the Owner/Client nor the Contractor shall assign or transfer any interest in this Agreement without the written consent of the other provided, however, that consent shall not be required to assign this Agreement to any company which controls, is controlled by, or is under common control with Contractor or in connection with assignment to an affiliate or pursuant to a merger, sale of all or substantially all of its assets or equity securities, consolidation, change of control or corporate reorganization.
13. **Disclaimer:** This proposal was estimated and priced based upon a site visit and visual inspection from ground level using ordinary means, at or about the time this proposal was prepared. The price quoted in this proposal for the work described, is the result of that ground level visual inspection and therefore our company will not be liable for any additional costs or damages for additional work not described herein, or liable for any incidents/accidents resulting from conditions, that were not ascertainable by said ground level visual inspection by ordinary means at the time said inspection was performed. Contractor cannot be held responsible for unknown or otherwise hidden defects. Any corrective work proposed herein cannot guarantee exact results. Professional engineering, architectural, and/or landscape design services ("Design Services") are not included in this Agreement and shall not be provided by the Contractor. Any design defects in the Contract Documents are the sole responsibility of the Owner. If the Client/Owner must engage a licensed engineer, architect and/or landscape design professional, any costs concerning these Design Services are to be paid by the Client/Owner directly to the designer involved.

14. **Cancellation:** Notice of Cancellation of work must be received in writing before the crew is dispatched to their location or Client/Owner will be liable for a minimum travel charge of \$150.00 and billed to Client/Owner.

The following sections shall apply where Contractor provides Customer with tree care services:

15. **Tree & Stump Removal:** Trees removed will be cut as close to the ground as possible based on conditions to or next to the bottom of the tree trunk. Additional charges will be levied for unseen hazards such as, but not limited to concrete brick filled trunks, metal rods, etc. If requested mechanical grinding of visible tree stump will be done to a defined width and depth below ground level at an additional charge to the Client/Owner. Defined backfill and landscape material may be specified. Client/Owner shall be responsible for contacting Underground Service Alert to locate underground utility lines prior to start of work. Contractor is not responsible damage done to underground utilities such as but not limited to, cables, wires, pipes, and irrigation parts. Contractor will repair damaged irrigation lines at the Client/Owner's expense.
16. **Waiver of Liability:** Requests for crown thinning in excess of twenty-five percent (25%) or work not in accordance with ISA (International Society of Arboricultural) standards will require a signed waiver of liability.

Acceptance of this Contract

Contractor is authorized to perform the work stated on the face of this Contract. Payment will be 100% due at time of billing. If payment has not been received by BrightView within fifteen (15) days after billing, BrightView shall be entitled to all costs of collection, including reasonable attorneys' fees and it shall be relieved of any obligation to continue performance under this or any other Contract with Client/Owner. Interest at a per annum rate of 1.5% per month (18% per year), or the highest rate permitted by law, may be charged on unpaid balance 30 days after billing.

NOTICE: FAILURE TO MAKE PAYMENT WHEN DUE FOR COMPLETED WORK ON CONSTRUCTION JOBS, MAY RESULT IN A MECHANIC'S LIEN ON THE TITLE TO YOUR PROPERTY

Customer

Signature	Title
Stephen Flint	February 08, 2018
Printed Name	Date

BrightView Landscape Services, Inc. "BrightView"

Signature	Title
Jamie Leggett	February 08, 2018
Printed Name	Date

Job #:	345200000	Proposed Price: \$960.00
SO #	6555559	

**GREENEWAY
IMPROVEMENT
DISTRICT**

Ratification of Requisition
Nos. 512 – 515 Approved in January 2018
in an amount totaling \$110,032.27

GREENEWAY IMPROVEMENT DISTRICT

DISTRICT OFFICE • 12051 CORPORATE BLVD • ORLANDO, FL 32817
PHONE: (407) 382-3256 • FAX: (407) 382-3254

Requisition Recap For Board Approval

Attached please find the listing of requisitions approved to be paid from bond funds from January 1, 2018 through January 31, 2018. This does not include requisitions previously approved by the Board.

REQUISITION NO.	PAYEE	AMOUNT
512	Dix.Hite + Partners	\$4,433.75
513	Donald W. McIntosh Associates	\$26,474.52
514	Jr. Davis Construction	\$4,797.00
515	Mack Industries	\$74,327.00
		\$110,032.27

**GREENEWAY IMPROVEMENT DISTRICT
SPECIAL ASSESSMENT REVENUE BONDS
2013**

(Acquisition and Construction Fund)

The undersigned, a Responsible Officer of the Greeneway Improvement District (the "District") hereby submits the following requisition for disbursement under and pursuant to the terms of the Master Trust Indenture from the District to U. S. Bank National Association, as trustee (the "Trustee"), dated as of April 1, 2013, as supplemented by that certain First Supplemental Trust Indenture dated as of April 1, 2013 (the "Indenture"), (all capitalized terms used herein shall have the meaning ascribed to such term in the Indenture):

- (A) **Requisition Number:** 512
- (B) **Name of Payee:** Dix.Hite + Partners
- (C) **Amount Payable:** \$4,433.75
- (D) **Purpose for which paid or incurred (refer also to specific contract if amount is due and payable pursuant to a contract involving progress payments):**
 - 1. Invoice 1712080 for Project 21646.2 (Nemours Pkwy Phase 5) Through 12/15/2017 – **\$1,255.00**
 - 2. Invoice 1712081 for Project 21646.2 (Nemours Pkwy Phase 6) Through 12/15/2017 – **\$218.75**
 - 3. Invoice 1712129 for Project 21646.4 (Nemours Pkwy Phase 7) Through 12/15/2017 – **\$2,960.00**
- (E) **Fund or Account and subaccount, if any, from which disbursement to be made:** 2013 Acquisition and Construction Account of the Acquisition and Construction Fund.

The undersigned hereby certifies that:

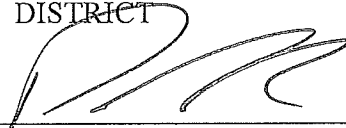
- 1. obligations in the stated amount set forth above have been incurred by the District,
- 2. each disbursement set forth above is a proper charge against the 2013 Acquisition and Construction Account;
- 3. each disbursement set forth above was incurred in connection with the acquisition of the 2013 Project and in accordance with the terms of the Acquisition Agreement;

The undersigned hereby further certifies that there has not been filed with or served upon the District notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the moneys payable to the Payee set forth above, which has not been released or will not be released simultaneously with the payment hereof.

The undersigned hereby further certifies that such requisition contains no item representing payment on account of any retained percentage which the District is at the date of such certificate entitled to retain.

Attached hereto are originals of the invoice(s) from the vendor of the property acquired or the services rendered with respect to which disbursement is hereby requested.

GREENEWAY IMPROVEMENT
DISTRICT

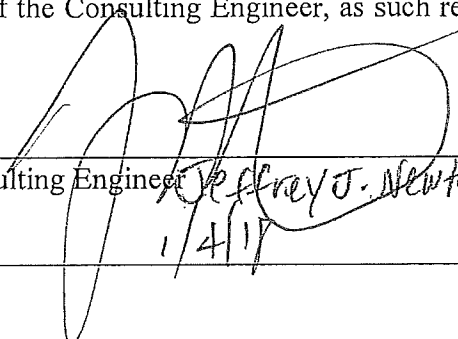


Responsible Officer

Date: 1/11/18

CONSULTING ENGINEER'S APPROVAL

The undersigned Consulting Engineer hereby certifies that this disbursement is for the cost of the 2013 Project and is consistent with: (i) the applicable acquisition or construction contract; (ii) the plans and specifications for the portion of the 2013 Project with respect to which such disbursement is being made; and (iii) the report of the Consulting Engineer, as such report shall have been amended or modified.



Consulting Engineer *Jeffrey J. Newton, P.E.*

Date: 1/4/18

**GREENWAY IMPROVEMENT DISTRICT
SPECIAL ASSESSMENT REVENUE BONDS
2013**

(Acquisition and Construction Fund)

The undersigned, a Responsible Officer of the Greenway Improvement District (the "District") hereby submits the following requisition for disbursement under and pursuant to the terms of the Master Trust Indenture from the District to U. S. Bank National Association, as trustee (the "Trustee"), dated as of April 1, 2013, as supplemented by that certain First Supplemental Trust Indenture dated as of April 1, 2013 (the "Indenture"), (all capitalized terms used herein shall have the meaning ascribed to such term in the Indenture):

- (A) **Requisition Number:** 513
- (B) **Name of Payee:** Donald W. McIntosh Associates
- (C) **Amount Payable:** \$26,474.52
- (D) **Purpose for which paid or incurred (refer also to specific contract if amount is due and payable pursuant to a contract involving progress payments):**
 - 1. Invoice 34469 for Project 23216 (Lake Nona Greenway) Through 12/01/2017 – **\$3,879.09**
 - 2. Invoice 34550 for Project 14052 (Nemours Parkway Phase 6 Design & Permit Segment Weller Blvd to Laureate Pk Ph 3B) Through 12/01/2017 – **\$1,283.65**
 - 3. Invoice 34551 for Project 15082 (Nemours Parkway Phase 4 Design and Permitting) Through 12/01/2017 – **\$218.75**
 - 4. Invoice 34552 for Project 16018 (Nemours Parkway Phase 5 Design and Permitting) Through 12/01/2017 – **\$5,021.14**
 - 5. Invoice 34553 for Project 16106 (Nemours Parkway Phase 7 Design and Permitting and Lift Station No. 7) Through 12/01/2017 – **\$10,505.00**
 - 6. Invoice 34557 for Project 17056 (Laureate Park South Active Park Area on Parcel 24d – Hartwell Court) Through 12/01/2017 – **\$2,871.89**
 - 7. Invoice 34558 for Project 17067 (Assistance with Capital Improvement Plan) Through 12/01/2017 – **\$2,695.00**
- (E) **Fund or Account and subaccount, if any, from which disbursement to be made:** 2013 Acquisition and Construction Account of the Acquisition and Construction Fund.

The undersigned hereby certifies that:

- 1. obligations in the stated amount set forth above have been incurred by the District,
- 2. each disbursement set forth above is a proper charge against the 2013 Acquisition and Construction Account;

3. each disbursement set forth above was incurred in connection with the acquisition of the 2013 Project and in accordance with the terms of the Acquisition Agreement;

The undersigned hereby further certifies that there has not been filed with or served upon the District notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the moneys payable to the Payee set forth above, which has not been released or will not be released simultaneously with the payment hereof.

The undersigned hereby further certifies that such requisition contains no item representing payment on account of any retained percentage which the District is at the date of such certificate entitled to retain.

Attached hereto are originals of the invoice(s) from the vendor of the property acquired or the services rendered with respect to which disbursement is hereby requested.

GREENEWAY IMPROVEMENT
DISTRICT



Responsible Officer

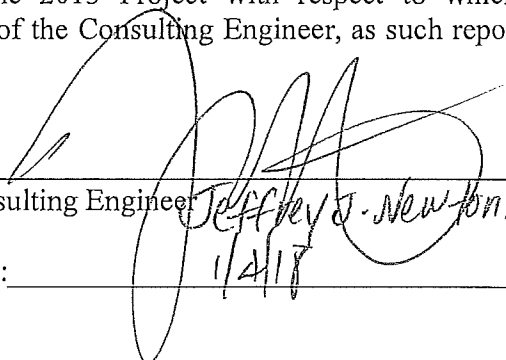
Date: _____

1/11/18

CONSULTING ENGINEER'S APPROVAL

The undersigned Consulting Engineer hereby certifies that this disbursement is for the cost of the 2013 Project and is consistent with: (i) the applicable acquisition or construction contract; (ii) the plans and specifications for the portion of the 2013 Project with respect to which such disbursement is being made; and (iii) the report of the Consulting Engineer, as such report shall have been amended or modified.

Consulting Engineer



Jeffrey S. Newton, P.E.

Date: _____

1/11/18

**GREENWAY IMPROVEMENT DISTRICT
SPECIAL ASSESSMENT REVENUE BONDS
2013**

(Acquisition and Construction Fund)

The undersigned, a Responsible Officer of the Greenway Improvement District (the "District") hereby submits the following requisition for disbursement under and pursuant to the terms of the Master Trust Indenture from the District to U. S. Bank National Association, as trustee (the "Trustee"), dated as of April 1, 2013, as supplemented by that certain First Supplemental Trust Indenture dated as of April 1, 2013 (the "Indenture"), (all capitalized terms used herein shall have the meaning ascribed to such term in the Indenture):

- (A) **Requisition Number:** 514
- (B) **Name of Payee:** Jr. Davis Construction Company
- (C) **Amount Payable:** \$4,797.00
- (D) **Purpose for which paid or incurred (refer also to specific contract if amount is due and payable pursuant to a contract involving progress payments):**
 - 1. Pay Application #3 for Project 9000-1777 (Laureate Boulevard Pavement Reconstruction) Through 03/25/2017 – **\$4,797.00**
- (E) **Fund or Account and subaccount, if any, from which disbursement to be made:** 2013 Acquisition and Construction Account of the Acquisition and Construction Fund.

The undersigned hereby certifies that:

- 1. obligations in the stated amount set forth above have been incurred by the District,
- 2. each disbursement set forth above is a proper charge against the 2013 Acquisition and Construction Account;
- 3. each disbursement set forth above was incurred in connection with the acquisition of the 2013 Project and in accordance with the terms of the Acquisition Agreement;

The undersigned hereby further certifies that there has not been filed with or served upon the District notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the moneys payable to the Payee set forth above, which has not been released or will not be released simultaneously with the payment hereof.

The undersigned hereby further certifies that such requisition contains no item representing payment on account of any retained percentage which the District is at the date of such certificate entitled to retain.

Attached hereto are originals of the invoice(s) from the vendor of the property acquired or the services rendered with respect to which disbursement is hereby requested.

GREENEWAY IMPROVEMENT
DISTRICT



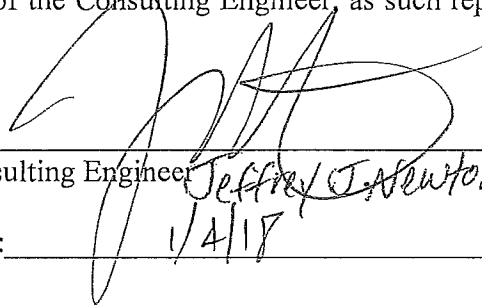
Responsible Officer

Date:

1/18/18

CONSULTING ENGINEER'S APPROVAL

The undersigned Consulting Engineer hereby certifies that this disbursement is for the cost of the 2013 Project and is consistent with: (i) the applicable acquisition or construction contract; (ii) the plans and specifications for the portion of the 2013 Project with respect to which such disbursement is being made; and (iii) the report of the Consulting Engineer, as such report shall have been amended or modified.



Consulting Engineer

Jeffrey J. Newton, P.E.

Date:

1/4/18

**GREENWAY IMPROVEMENT DISTRICT
SPECIAL ASSESSMENT REVENUE BONDS
2013**

(Acquisition and Construction Fund)

The undersigned, a Responsible Officer of the Greenway Improvement District (the "District") hereby submits the following requisition for disbursement under and pursuant to the terms of the Master Trust Indenture from the District to U. S. Bank National Association, as trustee (the "Trustee"), dated as of April 1, 2013, as supplemented by that certain First Supplemental Trust Indenture dated as of April 1, 2013 (the "Indenture"), (all capitalized terms used herein shall have the meaning ascribed to such term in the Indenture):

- (A) **Requisition Number:** 515
- (B) **Name of Payee:** Mack Industries
- (C) **Amount Payable:** \$74,327.00
- (D) **Purpose for which paid or incurred (refer also to specific contract if amount is due and payable pursuant to a contract involving progress payments):**
 - 1. Invoice 95761 for Construction Materials Related to Nemours Parkway Ph 5 Through 08/17/2017 – **\$275.00**
 - 2. Invoice 96105 for Construction Materials Related to Nemours Parkway Ph 5 Through 08/31/2017 – **\$2,850.00**
 - 3. Invoice 96033 for Construction Materials Related to Nemours Parkway Ph 5 Through 08/31/2017 – **\$9,005.00**
 - 4. Invoice 95569 for Construction Materials Related to Nemours Parkway Ph 5 Through 07/31/2017 – **\$62,197.00**
- (E) **Fund or Account and subaccount, if any, from which disbursement to be made:** 2013 Acquisition and Construction Account of the Acquisition and Construction Fund.

The undersigned hereby certifies that:

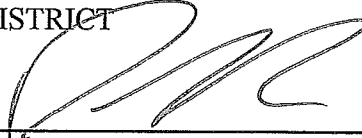
- 1. obligations in the stated amount set forth above have been incurred by the District,
- 2. each disbursement set forth above is a proper charge against the 2013 Acquisition and Construction Account;
- 3. each disbursement set forth above was incurred in connection with the acquisition of the 2013 Project and in accordance with the terms of the Acquisition Agreement;

The undersigned hereby further certifies that there has not been filed with or served upon the District notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the moneys payable to the Payee set forth above, which has not been released or will not be released simultaneously with the payment hereof.

The undersigned hereby further certifies that such requisition contains no item representing payment on account of any retained percentage which the District is at the date of such certificate entitled to retain.

Attached hereto are originals of the invoice(s) from the vendor of the property acquired or the services rendered with respect to which disbursement is hereby requested.

GREENEWAY IMPROVEMENT
DISTRICT



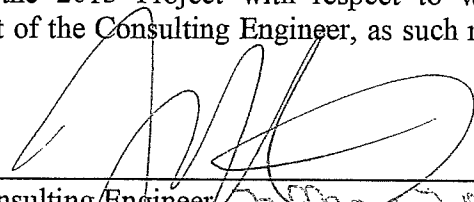
Responsible Officer

Date: _____

1/11/18

CONSULTING ENGINEER'S APPROVAL

The undersigned Consulting Engineer hereby certifies that this disbursement is for the cost of the 2013 Project and is consistent with: (i) the applicable acquisition or construction contract; (ii) the plans and specifications for the portion of the 2013 Project with respect to which such disbursement is being made; and (iii) the report of the Consulting Engineer, as such report shall have been amended or modified.



Consulting Engineer Jeffrey J. Newton, P.E.

Date: _____

1/8/18

**GREENEWAY
IMPROVEMENT
DISTRICT**

Ratification of
Operation & Maintenance Expenditures
Paid in January 2018 in an amount totaling
\$81,809.72

GREENEWAY IMPROVEMENT DISTRICT

DISTRICT OFFICE • 12051 CORPORATE BLVD • ORLANDO, FL 32817
PHONE: (407) 382-3256 • FAX: (407) 382-3254

Operation and Maintenance Expenditures For Board Approval

Attached please find the check register listing Operations and Maintenance expenditures paid from January 1, 2018 through January 31, 2018. This does not include expenditures previously approved by the Board.

The total items being presented: **\$81,809.72**

Approval of Expenditures:

____ Chairman

____ Vice Chairman

____ Assistant Secretary

Greenway Improvement District
AP Check Register (Current by Bank)
 Check Dates: 1/1/2018 to 1/31/2018

Check No.	Date	Status	Vendor ID	Payee Name	Amount
BANK ID: SUN - CITY NATIONAL BANK					001-101-0000-00-01
2515	01/06/18	P	CCOURT	Cristyann Courtney	\$200.00
2516	01/06/18	P	DONMC	Donald W. McIntosh Associates	\$5,900.00
2517	01/06/18	P	FISH	Fishkind & Associates, Inc.	\$3,506.09
2518	01/06/18	P	MLM	Michael's Lighting Maint.	\$70.00
2519	01/06/18	P	ORLS	Orlando Sentinel	\$196.25
2520	01/06/18	P	RLEVEY	Richard Levey	\$200.00
2521	01/07/18	P	TRUSTE	US Bank as Trustee for Greenew	\$493,230.85
2522	01/08/18	P	VALLEY	BrightView Landscape Services	\$16,840.42
2523	01/08/18	P	MLM	Michael's Lighting Maint.	\$81.25
2524	01/08/18	P	VENTUR	VenturesIn.com, Inc.	\$105.00
2525	01/24/18	P	CITYOR	City of Orlando	\$3,650.62
2526	01/24/18	P	SFWMD	So. FL Water Mgmt District	\$250.00
2527	01/25/18	P	VALLEY	BrightView Landscape Services	\$31,321.40
2528	01/25/18	P	CCOURT	Cristyann Courtney	\$200.00
2529	01/25/18	P	DONMC	Donald W. McIntosh Associates	\$300.00
2530	01/25/18	P	FISH	Fishkind & Associates, Inc.	\$3,484.74
2531	01/25/18	P	HGS	Hopping Green & Sams	\$1,322.50
2532	01/25/18	P	RLEVEY	Richard Levey	\$200.00
2533	01/25/18	P	TRUSTE	US Bank as Trustee for Greenew	\$69,419.35
2534	01/30/18	P	OUC	Orlando Utilities Commission	\$1,162.37
BANK SUN REGISTER TOTAL:					\$631,640.84
GRAND TOTAL :					\$631,640.84

Debt service

req. 519 <

DS

req. 521 <

	631,640.84	◇
<i>DS</i>		+
<i>req. 519 <</i>		-
<i>DS</i>		-
<i>req. 521</i>		-
<i>BCID</i>	8,007.88	+
<i>OUC</i>	9,874.19	+
	81,809.72	*

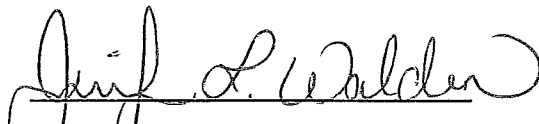
* Check Status Types: "P" - Printed ; "M" - Manual ; "V" - Void (Void Date); "A" - Application; "E" - EFT
 ** Denotes broken check sequence.

GREENEWAY IMPROVEMENT DISTRICT

Payment Authorization #329


12/28/2017

Item No.	Payee	Invoice Number	General Fund
1	Donald W McIntosh Associates		
	Public Facilities Report Services Through 12/01/2017	34467	\$ 5,700.00
	Engineering Services Through 12/01/2017	34468	\$ 200.00
2	Fishkind & Associates		
	DM Fee & Reimbursables: December 2017	21835	\$ 3,506.09
3	Michael's Lighting Maintenance		
	Lighting Troubleshooting	5446	\$ 70.00
4	Orlando Sentinel		
	Legal Advertising Through 12/17/2017	OSCM349215	\$ 196.25
5	Supervisor Fees - 12/18/2017 Meeting		
	Cristyann Courtney	-	\$ 200.00
	Richard Levey	-	\$ 200.00
TOTAL			\$ 10,072.34



 Secretary/Assistant Secretary

 Chairperson


 1/2/18


RECEIVED JAN 01 2018

GREENEWAY IMPROVEMENT DISTRICT

Payment Authorization #330

1/5/2018

Item No.	Payee	Invoice Number	General Fund
1	BrightView Landscape Services		
	Spray Sidewalk to Curb by Landon House	5546822	\$ 300.00
	Track & Locate Heads in Construction	5546827	\$ 360.00
	Controller #1 Repairs	5552798	\$ 650.00
	Controller #2 Repairs	5552799	\$ 1,580.50
	Controller #3 Repairs	5552800	\$ 601.50
	Controller #4 Repairs	5552801	\$ 1,114.50
	Controller #5 Repairs	5552802	\$ 469.00
	Controller #6 Repairs	5552803	\$ 64.00
	Controller #7 Repairs	5552804	\$ 531.00
	Sod Replacement	5552934	\$ 3,060.00
	Shrub Removal for Sod	5559378	\$ 4,817.02
	Failing Plant Removal for Sod	5559384	\$ 2,870.00
	Sod Addition Where Turf Was Stolen	5559386	\$ 422.90
2	Michael's Lighting Maintenance		
	Night Lighting Check on 12/29/2017	5525	\$ 81.25
3	VenturesIn.com		
	January Application Hosting	43448	\$ 105.00
TOTAL			\$ 17,026.67



 Secretary/Assistant Secretary

 Chairperson


 1/6/18

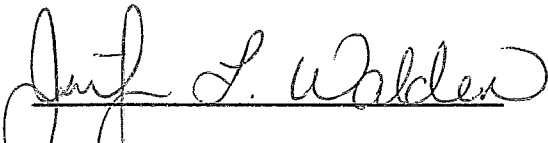
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GREENEWAY IMPROVEMENT DISTRICT

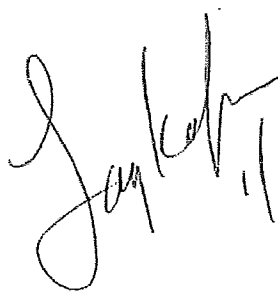
Payment Authorization #331

1/12/2018

Item No.	Payee	Invoice Number	General Fund
1	Boggy Creek Improvement District December 2017 ICM Expenses <i>pd online 1/25/18</i>	ICM2018-03	\$ 8,007.88
2	BrightView Landscape Development South Side Live Oak Tree Replacement	5577174	\$ 15,660.70
	NW Corner Live Oak Tree Replacement	5577270	\$ 15,660.70
3	Hopping Green & Sams General Counsel Through 11/30/2017	97869	\$ 1,322.50
TOTAL			\$ 40,651.78


Secretary/Assistant Secretary

Chairperson


1/13/18

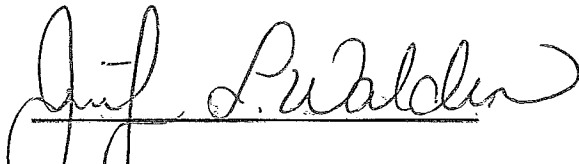
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GREENEWAY IMPROVEMENT DISTRICT

Payment Authorization #332

1/19/2018

Item No.	Payee	Invoice Number	General Fund
1	Donald W McIntosh Associates Engineering Services Through 12/29/2017	34594	\$ 300.00
2	Fishkind & Associates DM Fee & Reimbursables: January 2018	21987	\$ 3,484.74
3	OUC <i>pd online 1/25/18</i> Acct: 8795843030 ; Service 12/01/2017 - 01/02/2018	--	\$ 9,874.19
4	Supervisor Fees - 01/16/2018 Meeting Cristyann Courtney Richard Levey	-- --	\$ 200.00 \$ 200.00
TOTAL			\$ 14,058.93



Secretary/Assistant Secretary

Chairperson

Jay Kaufman
1/20/18

RECEIVED JAN 20 2018

**GREENEWAY
IMPROVEMENT
DISTRICT**

Recommendation of
Work Authorizations/Proposed Services
(if applicable)

GREENEWAY IMPROVEMENT DISTRICT

Review of District's Financial Position
and Budget to Actual YTD

Greenway Improvement District
Statement of Financial Position
As of 1/31/2018

	General Fund	Debt Service	Capital Projects Fund	General Long-Term Debt	Total
<u>Assets</u>					
<u>Current Assets</u>					
General Checking Account	\$157,520.49				\$157,520.49
State Board of Administration	829.76				829.76
Due From Other Funds	5,062.99				5,062.99
Deposits	1,100.00				1,100.00
Infrastructure Capital Reserve	66,755.72				66,755.72
Interchange Maintenance Reserve	9,462.04				9,462.04
Due From Other Funds		\$69,419.35			69,419.35
Debt Service Reserve A1 Bond		3,551,196.88			3,551,196.88
Revenue A1 Bond		891,965.48			891,965.48
Prepayment A1 Bond		3,290.91			3,290.91
General Checking Account			\$7,070.72		7,070.72
Acquisition/Construction A1 Bond			8,319,331.62		8,319,331.62
Total Current Assets	\$240,731.00	\$4,515,872.62	\$8,326,402.34	\$0.00	\$13,083,005.96
<u>Investments</u>					
Amount Available in Debt Service Funds				\$4,446,453.27	\$4,446,453.27
Amount To Be Provided				46,468,546.73	46,468,546.73
Total Investments	\$0.00	\$0.00	\$0.00	\$50,915,000.00	\$50,915,000.00
Total Assets	\$240,731.00	\$4,515,872.62	\$8,326,402.34	\$50,915,000.00	\$63,998,005.96
<u>Liabilities and Net Assets</u>					
<u>Current Liabilities</u>					
Accounts Payable	\$19,989.92				\$19,989.92
Due To Other Governmental Units	7,797.27				7,797.27
Accounts Payable			\$22,094.62		22,094.62
Retainage Payable			120,437.59		120,437.59
Due To Other Funds			5,062.99		5,062.99
Total Current Liabilities	\$27,787.19	\$0.00	\$147,595.20	\$0.00	\$175,382.39
<u>Long Term Liabilities</u>					
Revenue Bonds Payable - Long-Term				\$50,915,000.00	\$50,915,000.00
Total Long Term Liabilities	\$0.00	\$0.00	\$0.00	\$50,915,000.00	\$50,915,000.00
Total Liabilities	\$27,787.19	\$0.00	\$147,595.20	\$50,915,000.00	\$51,090,382.39
<u>Net Assets</u>					
Net Assets, Unrestricted	\$50,369.29				\$50,369.29
Net Assets - General Government	10,773.99				10,773.99
Current Year Net Assets - General Government	151,800.53				151,800.53
Net Assets, Unrestricted		\$4,232,585.05			4,232,585.05
Current Year Net Assets, Unrestricted		283,287.57			283,287.57
Net Assets, Unrestricted			(\$10,264,278.80)		(10,264,278.80)
Net Assets, Unrestricted			8,980,146.80		8,980,146.80
Current Year Net Assets, Unrestricted			(250,435.04)		(250,435.04)
Net Assets - General Government			9,713,374.18		9,713,374.18
Total Net Assets	\$212,943.81	\$4,515,872.62	\$8,178,807.14	\$0.00	\$12,907,623.57
Total Liabilities and Net Assets	\$240,731.00	\$4,515,872.62	\$8,326,402.34	\$50,915,000.00	\$63,998,005.96

Greenway Improvement District
Statement of Activities
As of 1/31/2018

	General Fund	Debt Service	Capital Projects Fund	General Long- Term Debt	Total
<u>Revenues</u>					
On-Roll Assessments	\$211,647.93				\$211,647.93
Off-Roll Assessments	178,338.49				178,338.49
On-Roll Assessments		\$961,138.48			961,138.48
Other Assessments		732,868.07			732,868.07
Inter-Fund Group Transfers In		(107,984.24)			(107,984.24)
Inter-Fund Transfers In			\$107,984.24		107,984.24
Total Revenues	<u>\$389,986.42</u>	<u>\$1,586,022.31</u>	<u>\$107,984.24</u>	<u>\$0.00</u>	<u>\$2,083,992.97</u>
<u>Expenses</u>					
Supervisor Fees	\$1,600.00				\$1,600.00
Public Officials' Liability Insurance	2,244.00				2,244.00
Trustee Services	2,199.90				2,199.90
Management	13,333.32				13,333.32
Engineering	6,800.00				6,800.00
District Counsel	3,549.63				3,549.63
Assessment Administration	7,500.00				7,500.00
Travel and Per Diem	44.51				44.51
Telephone	12.24				12.24
Postage & Shipping	57.02				57.02
Copies	352.50				352.50
Legal Advertising	837.50				837.50
Property Taxes	2,029.52				2,029.52
Web Site Maintenance	435.00				435.00
Dues, Licenses, and Fees	175.00				175.00
Electric	1,746.18				1,746.18
Water Reclaimed	7,013.71				7,013.71
General Insurance	2,525.00				2,525.00
Irrigation	7,884.50				7,884.50
Landscaping Maintenance & Material	76,621.68				76,621.68
Flower & Plant Replacement	42,491.32				42,491.32
Contingency	225.00				225.00
IME - Aquatics Maintenance	1,202.40				1,202.40
IME - Irrigation	1,832.13				1,832.13
IME - Landscaping	29,417.76				29,417.76
IME - Lighting	413.60				413.60
IME - Water Reclaimed	81.47				81.47
Streetlights	25,747.87				25,747.87
Interest Payments - A1 bond		\$1,304,696.88			1,304,696.88
Engineering			\$100,060.87		100,060.87
District Counsel			1,927.00		1,927.00
Legal Advertising			742.94		742.94
Contingency			260,026.93		260,026.93
Total Expenses	<u>\$238,372.76</u>	<u>\$1,304,696.88</u>	<u>\$362,757.74</u>	<u>\$0.00</u>	<u>\$1,905,827.38</u>
<u>Other Revenues (Expenses) & Gains (Losses)</u>					
Interest Income	\$186.87				\$186.87
Interest Income		\$1,962.14			1,962.14
Interest Income			\$4,338.46		4,338.46
Total Other Revenues (Expenses) & Gains (Losses)	<u>\$186.87</u>	<u>\$1,962.14</u>	<u>\$4,338.46</u>	<u>\$0.00</u>	<u>\$6,487.47</u>
Change In Net Assets	\$151,800.53	\$283,287.57	(\$250,435.04)	\$0.00	\$184,653.06
Net Assets At Beginning Of Year	\$61,143.28	\$4,232,585.05	\$8,429,242.18	\$0.00	\$12,722,970.51
Net Assets At End Of Year	<u>\$212,943.81</u>	<u>\$4,515,872.62</u>	<u>\$8,178,807.14</u>	<u>\$0.00</u>	<u>\$12,907,623.57</u>

Greenway Improvement District
 Budget to Actual
 For the Month Ending 01/31/2018

	YTD Actual	YTD Budget	YTD Variance	FY 2018 Adopted Budget
<u>Revenues</u>				
On-Roll Assessments	\$ 211,647.93	\$ 248,132.15	\$ (36,484.22)	\$ 744,396.45
Off-Roll Assessments	178,338.49	-	178,338.49	-
Net Revenues	\$ 389,986.42	\$ 248,132.15	\$ 141,854.27	\$ 744,396.45
<u>General & Administrative Expenses</u>				
Legislative				
Supervisor Fees	\$ 1,600.00	\$ 1,600.00	\$ -	\$ 4,800.00
Financial & Administrative				
Public Officials' Liability Insurance	2,244.00	833.33	1,410.67	2,500.00
Trustee Services	2,199.90	833.33	1,366.57	2,500.00
Management	13,333.32	13,333.33	(0.01)	40,000.00
Engineering	1,100.00	2,500.00	(1,400.00)	7,500.00
Engineering (Public Facilities Report)	5,700.00	-	5,700.00	-
Dissemination Agent	-	1,666.67	(1,666.67)	5,000.00
Property Appraiser	-	500.00	(500.00)	1,500.00
District Counsel	3,549.63	7,333.33	(3,783.70)	22,000.00
Assessment Administration	7,500.00	2,500.00	5,000.00	7,500.00
Audit	-	1,833.33	(1,833.33)	5,500.00
Travel and Per Diem	44.51	50.00	(5.49)	150.00
Telephone	12.24	166.67	(154.43)	500.00
Postage & Shipping	57.02	166.67	(109.65)	500.00
Copies	352.50	666.67	(314.17)	2,000.00
Legal Advertising	837.50	1,266.67	(429.17)	3,800.00
Bank Fees	-	16.67	(16.67)	50.00
Miscellaneous	-	833.35	(833.35)	2,500.00
Property Taxes	2,029.52	500.00	1,529.52	1,500.00
Web Site Maintenance	435.00	416.67	18.33	1,250.00
Dues, Licenses, and Fees	175.00	58.33	116.67	175.00
Total General & Administrative Expenses	\$ 41,170.14	\$ 37,075.02	\$ 4,095.12	\$ 111,225.00

Greenway Improvement District

Budget to Actual

For the Month Ending 01/31/2018

	YTD Actual	YTD Budget	YTD Variance	FY 2018 Adopted Budget
<u>Field Operations</u>				
Electric Utility Services				
Electric	\$ 1,746.18	\$ 1,666.67	\$ 79.51	\$ 5,000.00
Entry Lighting	-	833.33	(833.33)	2,500.00
Water-Sewer Combination Services				
Water Reclaimed	7,013.71	5,000.00	2,013.71	15,000.00
Stormwater Control				
Mitigation Area	-	333.33	(333.33)	1,000.00
Aquatic Contract	-	500.00	(500.00)	1,500.00
Lake/Pond Repair Reserve	-	833.33	(833.33)	2,500.00
Other Physical Environment				
Equipment Rental	-	375.00	(375.00)	1,125.00
General Insurance	2,525.00	1,000.00	1,525.00	3,000.00
Property & Casualty	-	-	-	0.01
Other Insurance	-	250.00	(250.00)	750.00
Irrigation	7,884.50	5,000.00	2,884.50	15,000.00
Landscaping Maintenance & Material	76,621.68	100,000.00	(23,378.32)	300,000.00
Tree Trimming	-	2,833.33	(2,833.33)	8,500.00
Flower & Plant Replacement	42,491.32	3,333.33	39,157.99	10,000.00
Contingency	225.00	11,090.16	(10,865.16)	33,270.49
Interchange Maintenance Expenses				
IME - Aquatics Maintenance	1,202.40	1,272.00	(69.60)	3,816.00
IME - Irrigation	1,832.13	12,000.00	(10,167.87)	36,000.00
IME - Landscaping	29,417.76	29,417.76	-	88,253.28
IME - Lighting	413.60	900.00	(486.40)	2,700.00
IME - Miscellaneous	-	300.00	(300.00)	900.00
IME - Water Reclaimed	81.47	1,200.00	(1,118.53)	3,600.00
Road & Street Facilities				
Entry and Wall Maintenance	-	1,666.67	(1,666.67)	5,000.00
Hardscape Maintenance	-	2,083.33	(2,083.33)	6,250.00
Streetlights	25,747.87	20,000.00	5,747.87	60,000.00
Accent Lighting	-	666.67	(666.67)	2,000.00
Parks & Recreation				
Personnel Leasing Agreement	-	220.00	(220.00)	660.00
Reserves				
Infrastructure Capital Reserve	-	7,400.00	(7,400.00)	22,200.00
Interchange Maintenance Reserve	-	1,048.89	(1,048.89)	3,146.67
Total General & Administrative Expenses	\$ 197,202.62	\$ 211,223.80	\$ (14,021.18)	\$ 633,671.45
Total Expenses	\$ 238,372.76	\$ 248,298.82	\$ (9,926.06)	\$ 744,896.45
Income (Loss) from Operations	\$ 151,613.66	\$ (166.67)	\$ 151,780.33	\$ (500.00)
<u>Other Income (Expense)</u>				
Interest Income	\$ 186.87	\$ 166.67	\$ 20.20	\$ 500.00
Total Other Income (Expense)	\$ 186.87	\$ 166.67	\$ 20.20	\$ 500.00
Net Income (Loss)	\$ 151,800.53	\$ -	\$ 151,800.53	\$ -

Greenway Improvement District
 Budget to Actual
 For the Month Ending 01/31/2018

	Oct-17	Nov-17	Dec-17	Jan-18	YTD Actual
<u>Revenues</u>					
On-Roll Assessments	\$ -	\$ 14,017.81	\$ 182,385.08	\$ 15,245.04	\$ 211,647.93
Off-Roll Assessments		178,338.49	-		178,338.49
Net Revenues	\$ -	\$ 192,356.30	\$ 182,385.08	\$ 15,245.04	\$ 389,986.42
<u>General & Administrative Expenses</u>					
Legislative					
Supervisor Fees	\$ 400.00	\$ 400.00	\$ 400.00	\$ 400.00	\$ 1,600.00
Financial & Administrative					
Public Officials' Liability Insurance	2,244.00	-	-	-	2,244.00
Trustee Fees	2,199.90	-	-	-	2,199.90
Management	3,333.33	3,333.33	3,333.33	3,333.33	13,333.32
Engineering	-	600.00	200.00	300.00	1,100.00
Engineering (Public Facilities Report)			5,700.00		5,700.00
Dissemination Agent	-	-	-	-	-
Property Appraiser	-	-	-	-	-
District Counsel	-	-	2,227.13	1,322.50	3,549.63
Assessment Administration	7,500.00	-	-	-	7,500.00
Audit	-	-	-	-	-
Travel and Per Diem	-	13.41	13.41	17.69	44.51
Telephone	-	-	12.24	-	12.24
Postage & Shipping	-	20.69	22.61	13.72	57.02
Copies	-	108.00	124.50	120.00	352.50
Legal Advertising	248.75	196.25	196.25	196.25	837.50
Bank Fees	-	-	-	-	-
Miscellaneous	-	-	-	-	-
Property Taxes	1,672.00	357.52	-	-	2,029.52
Website Maintenance	120.00	105.00	105.00	105.00	435.00
Dues, Licenses, and Fees	175.00	-	-	-	175.00
Total General & Administrative Expenses	\$ 17,892.98	\$ 5,134.20	\$ 12,334.47	\$ 5,808.49	\$ 41,170.14
<u>Field Operations</u>					
Electric Utility Services					
Electric	\$ -	\$ 443.35	\$ 837.90	\$ 464.93	\$ 1,746.18
Entry Lighting	-	-	-	-	-
Water-Sewer Combination Services					
Water Reclaimed	-	1,270.97	3,697.16	2,045.58	7,013.71
Stormwater Control					
Mitigation Area	-	-	-	-	-
Aquatic Contract	-	-	-	-	-
Lake/Pond Repair Reserve	-	-	-	-	-
Other Physical Environment					
Equipment Rental	-	-	-	-	-
General Insurance	2,525.00	-	-	-	2,525.00
Property & Casualty Insurance	-	-	-	-	-
Other Insurance	-	-	-	-	-
Irrigation	-	-	1,575.75	6,308.75	7,884.50
Landscaping Maintenance & Material	-	38,310.84	19,155.42	19,155.42	76,621.68
Tree Trimming	-	-	-	-	-
Flower & Plant Replacement	-	-	-	42,491.32	42,491.32
Contingency	-	-	225.00	-	225.00

Greenway Improvement District
 Budget to Actual
 For the Month Ending 01/31/2018

	Oct-17	Nov-17	Dec-17	Jan-18	YTD Actual
Interchange Maintenance Expenses					
IME - Aquatics Maintenance	300.60	300.60	300.60	300.60	1,202.40
IME - Irrigation	-	1,832.13	-	-	1,832.13
IME - Landscaping	7,354.44	7,354.44	7,354.44	7,354.44	29,417.76
IME - Lighting	-	-	347.13	66.47	413.60
IME - Miscellaneous	-	-	-	-	-
IME - Water Reclaimed	-	-	5.71	75.76	81.47
Road & Street Facilities					
Entry and Wall Maintenance	-	-	-	-	-
Hardscape Maintenance	-	-	-	-	-
Streetlights	-	6,027.67	12,275.27	7,444.93	25,747.87
Accent Lighting	-	-	-	-	-
Parks & Recreation					
Personnel Leasing Agreement	-	-	-	-	-
Reserves					
Infrastructure Capital Reserve	-	-	-	-	-
Interchange Maintenance Reserve	-	-	-	-	-
Total Field Operations Expenses	<u>\$ 10,180.04</u>	<u>\$ 55,540.00</u>	<u>\$ 45,774.38</u>	<u>\$ 85,708.20</u>	<u>\$ 197,202.62</u>
Total Expenses	<u>\$ 28,073.02</u>	<u>\$ 60,674.20</u>	<u>\$ 58,108.85</u>	<u>\$ 91,516.69</u>	<u>\$ 238,372.76</u>
Income (Loss) from Operations	<u>\$ (28,073.02)</u>	<u>\$ 131,682.10</u>	<u>\$ 124,276.23</u>	<u>\$ (76,271.65)</u>	<u>\$ 151,613.66</u>
<u>Other Income (Expense)</u>					
Interest Income	\$ 9.35	\$ 8.48	\$ 153.31	\$ 15.73	\$ 186.87
Total Other Income (Expense)	<u>\$ 9.35</u>	<u>\$ 8.48</u>	<u>\$ 153.31</u>	<u>\$ 15.73</u>	<u>\$ 186.87</u>
Net Income (Loss)	<u><u>\$ (28,063.67)</u></u>	<u><u>\$ 131,690.58</u></u>	<u><u>\$ 124,429.54</u></u>	<u><u>\$ (76,255.92)</u></u>	<u><u>\$ 151,800.53</u></u>