

Greenway Improvement District

12051 Corporate Boulevard Orlando, FL 32817; 407-382-3256

www.greenwayid.org

The following is the proposed agenda for the upcoming Meeting of the Board of Supervisors for the Greenway Improvement District ("District"), scheduled to be held at **3:30 p.m. on Tuesday, November 15, 2016 at 6900 Tavistock Lakes Blvd, Suite 200, Orlando, Florida 32827**. A quorum will be confirmed prior to the start of the meeting.

For those unable to attend in person, you may participate by telephone:

Phone: 1-877-864-6450

Participant Code: 933751

PROPOSED BOARD OF SUPERVISORS' MEETING AGENDA

Organizational Matters

- Roll Call to Confirm a Quorum
- Public Comment Period
- 1. **Consideration of Minutes of the October 18, 2016 Board of Supervisors' Meeting**
- 2. **Consideration of Resolution 2017-02, Certifying Results of the Landowners' Election**
- 3. **Consideration of Resolution 2017-03, Election of Officers**

Business Matters

- 4. **Consideration of Fiscal Year 2016 Audit Renewal Proposal**
- 5. **Consideration of RFQ for Prequalified Contractors**
- 6. **Ratification of Requisition Nos. 378 – 383 Approved in October 2016 in an amount totaling \$69,043.03**
- 7. **Ratification of Operation and Maintenance Expenditures Paid in October 2016 in an amount totaling \$24,677.70**
- 8. **Review of District's Financial Position and Budget to Actual YTD**

Other Business

- A. Staff Reports
 - 1. District Counsel
 - 2. District Manager
 - 3. District Engineer
 - 4. Construction Supervisor
- B. Audience Comments, Supervisor Requests

Adjournment

**GREENEWAY
IMPROVEMENT
DISTRICT**

Minutes of the October 18, 2016
Board of Supervisors'
Meeting

GREENWAY IMPROVEMENT DISTRICT
BOARD OF SUPERVISORS' MEETING MINUTES

FIRST ORDER OF BUSINESS

The Board of Supervisors' Meeting for the Greenway Improvement District was called to order on Tuesday, October 18, 2016 at 3:30 p.m. at 6900 Tavistock Lakes Blvd., Suite 200, Orlando, Florida 32827. Members listed below constituted a quorum.

Richard Levey	Chair
Damon Ventura	Asst. Secretary
Karen Duerr	Asst. Secretary

Also attending:

Larry Kaufmann	Construction Committee
John Florio	Donald W. McIntosh Associates
Jennifer Walden	Fishkind & Associates
Brad Reed	Fishkind & Associates
Joe MacLaren	Fishkind & Associates
Tucker Mackie	Hopping Green & Sams (via phone)

SECOND ORDER OF BUSINESS

Public Comment Period

Mr. MacLaren noted for the record that there were no public comments at this time.

THIRD ORDER OF BUSINESS

**Consideration of Minutes of
the September 20, 2016
Board of Supervisors'
Meeting**

Board Members reviewed the minutes from the September 20, 2016 Board of Supervisors' meeting. Mr. Florio provided edits.

On Motion by Ms. Duerr, second by Mr. Levey, with all in favor, the Board of Supervisors for the Greenway Improvement District approved the minutes of the September 20, 2016 Board of Supervisors' meeting, as amended.

FOURTH ORDER OF BUSINESS

**Discussion of Extension of
Qualification Period of
Prequalified Contractors**

Mr. Kaufmann and Mr. Florio passed out a list of the current approved list of Contractors (Minutes Exhibit A). Mr. Kaufmann said that the Contractors were approved for two years and they have the ability to extend the qualification period for an additional two years. He noted that November 2016 is when the first two years expire and the Construction Committee would like to recommend a six-month extension of this listing of Contractors which will give them the ability to begin the process of requesting qualifications for the mid part of next year. District staff will bring a copy of the draft RFQ with the qualification criteria for the Board's review to get their approval at the next meeting.

On Motion by Mr. Levey, second by Ms. Duerr, with all in favor, the Board of Supervisors for the Greenway Improvement District approved a six-month extension through the end of April 2016 of the Qualification Period of Prequalified Contractors and authorized District staff to begin preparing RFQ documents for Board approval at the next meeting.

FIFTH ORDER OF BUSINESS

**Consideration of Resolution
2017-01, Adopting Prompt
Payment Policies and
Procedures**

Ms. Mackie explained the documents relating to Resolution 2017-01. She added that the reason for the written policy is not so much in how the District has and will continue to comply with Florida law as it relates to prompt payment but through the adoption of policies and procedures the District would have protection should the District ever have issues with a Contractor claiming that the District did not follow the prompt payment procedures and policies. Ms. Mackie stated that though the District has been following these policies and procedures they have never formally been adopted in written form.

On Motion by Mr. Levey, second by Mr. Ventura, with all in favor, the Board of Supervisors for the Greenway Improvement District approved Resolution 2017-01, Adopting Prompt Payment Policies and Procedures.

SIXTH ORDER OF BUSINESS

**Ratification of Requisition
Nos. 369 – 377 Approved in
September 2016 in an
amount totaling \$97,884.64**

Board Members reviewed Requisition Nos. 369 – 377 approved in September 2016 in an amount totaling \$97,884.64.

On Motion by Mr. Ventura, second by Ms. Duerr, with all in favor, the Board of Supervisors for the Greenway Improvement District ratified payment of Requisition Nos. 369 – 377 approved in September 2016 in an amount totaling \$97,884.64.

SEVENTH ORDER OF BUSINESS

**Ratification of Operation
and Maintenance
Expenditures Paid in
September 2016 in an
amount totaling \$51,826.32**

Board Members reviewed the Operation and Maintenance expenditures paid in September 2016 in an amount totaling \$51,826.32.

On Motion by Mr. Ventura, second by Ms. Duerr, with all in favor, the Board of Supervisors for the Greenway Improvement District ratified the Operation and Maintenance expenditures paid in September 2016 in an amount totaling \$51,826.32.

EIGHTH ORDER OF BUSINESS

**Recommendation of Work
Authorization/Proposed
Services**

Mr. Kaufmann stated that there was a Work Authorization from Donald W. McIntosh in the amount of \$6,200.00. This represents the work required to revise drawings and process plan revisions through City of Orlando for Lake Nona South Nemours Parkway Phase 4. Mr. Levey asked if this project has been constructed yet. Mr. Florio responded that it has been partially constructed. Mr. Levey asked if the District can expect to get a modification for the construction. Mr. Kaufmann stated yes. Mr. Florio mentioned that the project was designed and permitted and started in the construction. He added that the refinement of the lot configurations caused new service laterals but also it required changes to the construction plans that had been previously approved. Mr. Florio alerted the Contractor as soon as he was aware that there are changes coming

but a portion is in the ground and there will be a Change Order to the Contract. He added that it is needed to support the lots.

On Motion by Ms. Duerr, second by Mr. Ventura, with all in favor, the Board of Supervisors for the Greenway Improvement District approved the Work Authorization dated October 10, 2016 in the amount of \$6,200.00 for Donald W. McIntosh Associates, Inc. to Revise Drawings and Process Plan Revisions through the City of Orlando for Lake Nona South Nemours Parkway Phase 4.

Mr. Kaufmann reviewed the second Work Authorization with the Board. He explained this one was from Dix.Hite + Partners, Inc. for the landscape design for the portion of Nemours Parkway being called Phase 7 in the amount of \$37,500.00. Mr. Florio said that Mr. Kaufmann's Work Authorization for this Board shows a total cost of \$37,500.00 which is the cost to the Greenway Improvement District. The Greenway Improvement District is the Project Manager on this project so this District will be issuing a Work Authorization under the existing agreement to Dix.Hite in the total amount of their request which is \$43,500.00 and the difference will be paid by the Boggy Creek Improvement District directly. Ms. Duerr asked if the section of road on Laureate is still shut down. Mr. Florio answered that it is but that construction has started today.

On Motion by Mr. Levey, second by Mr. Ventura, with all in favor, the Board of Supervisors for the Greenway Improvement District approved the Dix. Hite + Partners, Inc. Work Authorization for Landscape, Hardscape and Irrigation for CDD Roadway portions of Laureate Park Phase 7 Nemours Parkway in the amount of \$37,500.00.

NINTH ORDER OF BUSINESS

**Review of District's
Financial Position and
Budget to Actual YTD**

Board Members reviewed the District's statement of financial position. Mr. MacLaren noted that the District wrapped up its fiscal year on September 30, 2016. The District ended its fiscal year with Operations & Maintenance expenses of \$474,000.00 vs. a budget of \$561,000.00 so it was slightly under budget. There was no action required.

TENTH ORDER OF BUSINESS

Staff Reports

District Counsel –

Ms. Mackie noted that some time ago the District submitted a petition for a Boundary Amendment for the Greenway Improvement District. This past Monday the City of Orlando had its first reading relating to this petition and it went smoothly. Ms. Mackie expects that next Monday's reading and final hearing will be smooth as well and following next Monday the Boundary Amendment should be effectuated at the City level. Mr. MacLaren said that previously the statute required running four weekly advertisements but he heard that was going to change. Ms. Mackie said that has not changed yet and the District must run the advertisement but she is hoping that changes in the future. Ms. Duerr asked how much those advertisements cost. Ms. Mackie said that the daily rate to run the ad was \$1,400.00. Mr. Levey suggested pushing back and requesting the ad be placed in a paper other than the Orlando Sentinel because other publications are 20% of that cost. Ms. Mackie said that during that last session it was brought up that most counties and cities have websites and whether advertising on the website could begin to qualify but that might be difficult.

District Manager –

Mr. Reed stated that District staff, including one of the Board Members, has initiated wanting to send the current Contractor for the landscape maintenance of the Greenway Improvement District a 90-day notice of performance. The new contract started on October 1, 2016 but the Contractor that stayed in Greenway was the previous one who the District has been experiencing some performance issues with relating to their maintenance responsibilities and the District is working to get them back on track. Mr. Reed and other District staff members felt that it was necessary to put something in place as of the start of the new contract to inform them that the work so far has been unsatisfactory and in case District staff would like to present to the Board to pursue a change at some point. Mr. Levey asked if this was the same group that had issues with relating to the trees. Mr. Reed replied that it is the same group. Mr. Reed will work with Ms. Mackie to put a letter together on behalf of the Landscape Architect and let her look at it before it is sent to the Contractor. Mr. Levey asked that all the Board Members be copied so that they can see what is going on. Ms. Duerr asked if this is the Contractor that had the very low price when they put in their bid. Mr. Florio stated that there was a Contractor that had a low price for the overall bid but this was the Contractor that had a low unit for one section of the roadway and they confirmed through a discussion with Ms. Ragusa that they would honor their prices and do the same work but they are not. Mr. Reed said that District staff is acting on a continuation from Yellowstone's previous contract and performance in other areas including the Greenway

Improvement District and setting the District up in case improvements are not made now that they only have one District as opposed to two and with new procedures in place with now having set amounts of crew members that must be present so that the District can keep track of the performance as needed. Mr. Florio asked if Yellowstone executed the Settlement Agreement yet on the other District's issue. Mr. Reed said that they have not yet executed the Settlement Agreement.

District Engineer –

Mr. Florio circulated the Construction Contract Status Memorandum (Minutes Exhibit B) and he has a Change Order which he said is a clean-up item. He explained that the District inadvertently deducted the regulatory street signs twice for Laureate Park Phase 6 offsite roads and lift station. Change Order 6 is proposed in the amount of \$10,550.00 to add back that money to the contract and make it whole again. That is the only action that Mr. Florio needs on this item.

On Motion by Mr. Levey, second by Ms. Duerr, with all in favor, the Board of Supervisors for the Greenway Improvement District approved the action items included in the Construction Contract Status Memorandum dated October 18, 2016 for Change Order No. 6 in the amount of \$10,550.00 for Laureate Park Phase 6 Offsite Roads and Lift Station and authorized the District Engineer to execute Change Order No. 6.

Mr. Florio explained that on the Laureate Blvd reconstruction the City approved construction plans. He added that with the help of Ms. Lane the checks are cut, the Contractor has them and the contracts are ready to be executed by the Chairman. Mr. Florio said that the Contractor has started with the utility locates and expect to be out in full force early Monday to rip the road apart and reconstruct it. Mr. Florio received an invoice from Robert Horn from Jr. Davis Construction (Minutes Exhibit C) for the maintenance of traffic barricades that are up there now in the amount of \$2,460.15 but it only covers the period from July 21, 2016 to August 20, 2016. He added that Mr. Horn's estimation of the balance to complete is another \$3,700.00 from August through today and so there is going to be an outstanding payment due of \$6,500.00 for maintenance traffic and it is an unexpected District expense that the District needs to make whole. Mr. Levey wanted to add that these are life saving measures in regards to marking the roadway and he thinks it is

appropriate action to take. Mr. Ventura asked if this is for a rental of the items. Mr. Florio stated that Jr. Davis has a contract with a vendor to rent the necessary items. Mr. Levey asked if there is any markup to the cost. Mr. Florio replied that the invoice shows the charge with no detail so he can't say either way.

On Motion by Mr. Levey, second by Ms. Duerr, with all in favor, the Board of Supervisors for the Greenway Improvement District authorized Mr. Florio to pay Jr. Davis Construction for the maintenance of traffic on the closed section of Laureate Boulevard from July 21, 2016 onward in a not-to-exceed amount of \$6,500.00 from the Capital Funds.

Construction Supervisor – No Report

ELEVENTH ORDER OF BUSINESS

**Supervisor and Audience
Comments & Adjournment**

There was no other business to discuss. Mr. MacLaren requested a motion to adjourn.

On Motion by Mr. Levey, second by Ms. Duerr, with all in favor, the October 18, 2016 meeting of the Board of Supervisors for the Greenway Improvement District was adjourned.

Secretary/Assistant Secretary

Chair/Vice Chair

**GREENWAY IMPROVEMENT DISTRICT
PRE-QUALIFIED CONTRACTORS**

November 2014

- Garney Construction
- Gibbs & Register
- JMHC, Inc.
- Jon M. Hall Company
- Jr. Davis Construction, Inc.
- Phillips & Jordan
- Prince Contracting
- Ranger Construction Industries



MEMORANDUM

DONALD W. McINTOSH ASSOCIATES, INC.

DATE: October 18, 2016
TO: Greenway Improvement District Board of Supervisors
FROM: Donald W. McIntosh Associates, Inc. District Engineer
RE: Construction Contract Status

Dear Board Members,

Please accept this correspondence as a current summary of our construction contract status. Listed below by project is a brief summary of recent contract activity. Copies of the latest Change Order logs are attached.

CIVIL ENGINEERS

Laureate Park Phase 6 – Offsite Roads and Lift Station – JMHC, Inc. / ValleyCrest

LAND PLANNERS

Construction Status: The Contractor has completed the installation of the underground portion of the sanitary sewer system and service laterals and the video inspection of the system by the City of Orlando Wastewater Division is complete. The list of deficiencies prepared by Wastewater Staff was sent to the Contractor on June 6, 2016. The Contractor has completed corrections to the sanitary sewer system to address the deficiencies identified during the original inspection by the City and re-inspection of the completed repairs is in process by the Wastewater Division video inspection crew. District Staff is following up with the Contractor on the schedule for the lift station startup test. The video and laser profile inspection reports for the roadway drainage system were received by District Staff on May 6, 2016. District Staff has reviewed the inspection videos and comments were forwarded to the Contractor on May 19, 2016. The Contractor’s proposed repair methodology for the drainage pipe deficiencies was received by District Staff, reviewed, and submitted to the City for review and approval on June 17, 2016. The City of Orlando Streets and Drainage Division approved the Contractor’s proposed repair methodology on August 31, 2016. The Contractor submitted post-repair inspection videos of the storm pipe deficiency corrections to District Staff for review on October 11, 2016. The Contractor was notified by the District Engineer on August 10, 2016 that the construction duration has exceeded the substantial and final completion period of the contract and requested the Contractor to provide a revised schedule showing the ultimate completion date. The Developer received written notice from Taylor-Morrison on September 29, 2016 that they will need the Lift Station operable with sixty (60) days. Contractor has completed the initial lift station start-up and is working on punch list and project close out documents. Generator startup test was completed on September 15, 2016 with minor punch list items the lift station subcontractor is to address. District Staff is preparing the FDEP partial sanitary clearance application package for the lift station, force main and off-site gravity sanitary system segment serving the Laureate Park Phase 6 Residential development.

SURVEYORS



2200 Park Ave. North

Winter Park, FL

32789-2355

ValleyCrest Landscape Development (BrightView) has installed the street trees and landscaping on Granger Avenue, Nemours Parkway and the ancillary roadways.

Fax 407-644-8318

407-644-4068



Memorandum
Re: Greenway Improvement District
Construction Contract Status
October 18, 2016
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Change Order (C.O.) Status: Change Order No. 6 in the amount of \$10,550.00 to reverse the previous sign deductive Change Order No 4 that was included in Change Order No's 4R and 5 (inadvertently deducted twice).

Recommended Motion: Approve Change Order No. 6 in the amount of \$10,550.00 and authorize District Engineer to execute Change Order.

Nemours Parkway Phase 4 – Jr. Davis Construction, Inc. / Yellowstone Landscape Group

Construction Status: The Notice to Proceed was issued to Jr. Davis Construction on July 20, 2016. The Contractor has installed the majority of the underground portions of the sanitary sewer and storm drainage systems and the reclaimed water system main, and is in the process of installing the potable water system main.

Change Order (C.O.) Status: None at this time.

Recommended Motion: None required.

Should there be any questions, please advise.

Thank you.

End of memorandum.

c: Mr. Larry Kaufmann
Mr. Jason Good
Ms. Patrice Ragusa
James C. Nugent, P.E.

**LAKE NONA SOUTH
Greenway Improvement District
Laureate Park Phase 6 - Offsite Roads and Lift Station
Change Order Log
JMHC**

C.O. #	Date	Description of Revision	Additional Days	Amount	Status	New Contract Amount Original Contract Date	To Board	Approval Date	Notes
1	10/15/2015	Generator Dumpster Color Upgrade		\$ 4,950.00	Approved	\$ 2,155,022.20	10/19/2015	10/19/2015	
2	10/20/2015	Additional Allowance for OUC Electric Distribution		\$ 7,339.27	Approved	\$ 2,157,411.47	11/16/2015	11/16/2015	
3	12/11/2015	Furnish and install street lighting.	10 days	\$ 17,499.00	Approved	\$ 2,174,910.47	12/21/2015	12/21/2015	
4	1/18/2016	Plan Revision No. 8 changes		\$ 30,391.46	Revision Needed		1/25/2016	1/25/2016	
4R	3/11/2016	Plan Revision No. 8 changes	7 Days	\$ 29,176.30	Approved	\$ 2,204,086.77	3/21/2016	3/21/2016	
5	7/11/2016	Deduct for Signs - Street Signs and Regulatory Signs		\$ (10,550.00)	Approved	\$ 2,193,536.77	7/19/2016	7/19/2016	
6	10/14/2016	Reverse sign deduct CO. No 4 it was taken in the CO No. 4R.		\$ 10,550.00	Pending	\$ 2,204,086.77	10/18/2016		

**LAKE NONA SOUTH
Greenway Improvement District
Nemours Parkway Phase 4
Change Order Log
Jr. Davis**

C.O. #	Date	Description of Revision	Additional Days	Amount	Status	New Contract Amount Original Contract Date	To Board	Approval Date	Notes
						\$ 598,568.00			

Laureate Park Blvd. Roadway Repair Monthly Signage



Jr. Davis Construction Company, Inc.

JR. DAVIS CONSTRUCTION

210 South Hoagland Boulevard

Kissimmee, FL, 34741

Contact: Jimbo Bjorkland

Phone: 407-870-0066

HCSS # LPBVD

Quote To:

Robert Horne
Tavistock Development Company
6900 Tavistock Lakes Blvd. Suite 200
Orlando, FL 32827

Proposal Date:

9/26/2016

ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT
10	Roadway Detour Signs (7/21 - 8/20)	1.00	MO	2,460.15	2,460.15
GRAND TOTAL					\$2,460.15

**GREENEWAY
IMPROVEMENT
DISTRICT**

Resolution 2017-02,
Certifying Results of the Landowners' Election

RESOLUTION 2017-02

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE GREENEWAY IMPROVEMENT DISTRICT CANVASSING AND CERTIFYING THE RESULTS OF THE LANDOWNERS ELECTION OF SUPERVISORS HELD PURSUANT TO SECTION 190.006(2), FLORIDA STATUTES, AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the Greenway Improvement District (hereinafter the "District") is a local unit of special-purpose government created and existing pursuant to Chapter 190, *Florida Statutes*, being situated entirely within the City of Orlando, Orange County, Florida; and

WHEREAS, pursuant to Section 190.006(2), *Florida Statutes*, a landowners meeting is required to be held within ninety (90) days of the District's creation and every two (2) years following the creation of the District for the purpose of electing supervisors of the District; and

WHEREAS, such landowners meeting was held on November 15, 2016, the Minutes of which are attached hereto as **Exhibit A**, and at which the below recited persons were duly elected by virtue of the votes cast in his/her favor; and

WHEREAS, the Board of Supervisors of the District, by means of this Resolution, desire to canvass the votes and declare and certify the results of said election.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE GREENEWAY IMPROVEMENT DISTRICT:

Section 1. The following persons are found, certified, and declared to have been duly elected as Supervisor of and for the District, having been elected by the votes cast in their favor as shown:

_____	Seat ___	Votes _____
_____	Seat ___	Votes _____
_____	Seat ___	Votes _____

Section 2. In accordance with Section 190.006(2), Florida Statutes, and by virtue of the number of votes cast for the Supervisor, the above-named person is declared to have been elected for the following term of office:

_____	4 Year Term
_____	4 Year Term
_____	2 Year Term

[CONTINUED ON NEXT PAGE]

Section 3. This Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED THIS ___ DAY OF _____, 2016.

GREENEWAY IMPROVEMENT DISTRICT

Attest:

Secretary/Assistant Secretary

Chairman, Board of Supervisors

**GREENEWAY
IMPROVEMENT
DISTRICT**

Resolution 2017-03,
Election of Officers

RESOLUTION 2017-03

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE GREENWAY IMPROVEMENT DISTRICT ELECTING THE OFFICERS OF THE DISTRICT AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the GREENWAY IMPROVEMENT DISTRICT (hereinafter the "District") is a local unit of special-purpose government created and existing pursuant to Chapter 190, Florida Statutes; and

WHEREAS, the Board of Supervisors of the District desires to elect the Officers of the District.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE GREENWAY IMPROVEMENT DISTRICT:

Section 1. _____ is elected Chair.

Section 2. _____ is elected Vice Chair.

Section 3. _____ is elected Secretary.
_____ is elected Assistant Secretary.
_____ is elected Assistant Secretary.
_____ is elected Assistant Secretary.
_____ is elected Assistant Secretary.

Section 4. _____ is elected Treasurer.

Section 5. _____ is elected as Assistant Treasurer.

Section 6. All Resolutions or parts of Resolutions in conflict herewith are hereby repealed to the extent of such conflict.

Section 7. This Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED THIS 15th DAY of NOVEMBER, 2016.

ATTEST:

**GREENWAY
IMPROVEMENT
DISTRICT**

Secretary/Assistant Secretary

Chair/Vice-Chair

**GREENEWAY
IMPROVEMENT
DISTRICT**

Fiscal Year 2016
Audit Renewal Proposal



Carr, Riggs & Ingram, LLC
Certified Public Accountants
500 Grand Boulevard
Suite 210
Miramar Beach, Florida 32550

October 11, 2016

(850) 837-3141
(850) 654-4619 (fax)
CRIcpa.com

Greenway Improvement District
Fishkind & Associates, Inc.
12051 Corporate Blvd.
Orlando, FL 32817

We are pleased to confirm our understanding of the services we are to provide Greenway Improvement District for the year ended September 30, 2016. We will audit the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements of Greenway Improvement District as of and for the year ended September 30, 2016. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement Greenway Improvement District's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to Greenway Improvement District's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's Discussion and Analysis.
- 2) Budgetary Comparison Schedule.

Audit Objectives

The objective of our audit is the expression of opinions as to whether your financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America and the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and will include tests of the accounting records of Greenway Improvement District and other procedures we consider necessary to enable us to express such opinions. We will issue a written report upon completion of our audit of Greenway Improvement District's financial statements. Our report will be addressed to the Board of Supervisors of Greenway Improvement District. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our

opinions are other than unmodified, we will discuss the reasons with you in advance. If circumstances occur related to the condition of your records, the availability of sufficient, appropriate audit evidence, or the existence of a significant risk of material misstatement of the financial statements caused by error, fraudulent financial reporting, or misappropriation of assets, which in our professional judgment prevent us from completing the audit or forming an opinion on the financial statements, we retain the right to take any course of action permitted by professional standards, including declining to express an opinion or issue a report, or withdrawing from the engagement.

We will also provide a report (that does not include an opinion) on internal control related to the financial statements and compliance with the provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a material effect on the financial statements as required by *Government Auditing Standards*. The report on internal control and on compliance and other matters will include a paragraph that states (1) that the purpose of the report is solely to describe the scope of testing of internal control and compliance, and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control on compliance, and (2) that the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The paragraph will also state that the report is not suitable for any other purpose. If during our audit we become aware that Greenway Improvement District is subject to an audit requirement that is not encompassed in the terms of this engagement, we will communicate to management and those charged with governance that an audit in accordance with U.S. generally accepted auditing standards and the standards for financial audits contained in *Government Auditing Standards* may not satisfy the relevant legal, regulatory, or contractual requirements.

Audit Procedures—General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential, and of any material abuse that comes to our attention. Our

responsibility as auditors is limited to the period covered by our audit and does not extend to later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

Audit Procedures—Internal Control

Our audit will include obtaining an understanding of the government and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards and *Government Auditing Standards*.

Audit Procedure—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of Greenway Improvement District's compliance with the provisions of applicable laws, regulations, contracts, agreements, and grants. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

Other Services

We will also assist in preparing the financial statements and related notes of Greenway Improvement District in conformity with U.S. generally accepted accounting principles based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statement services previously defined. We, in our sole professional judgement, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Management Responsibilities

Management is responsible for establishing and maintaining effective internal controls, including evaluating and monitoring ongoing activities, to help ensure that appropriate goals and objectives are met; following laws and regulations; and ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles, for the preparation and fair presentation of the financial statements and all accompanying information in conformity with U.S. generally accepted accounting principles, and for compliance with applicable laws and regulations and the provisions of contracts and grant agreements.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and for confirming to us in the written representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants and for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts or grant agreements, or abuse that we report.

You are responsible for the preparation of the supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon or make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any

significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or other studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

You agree to assume all management responsibilities relating to the financial statements and related notes and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements and related notes and that you have reviewed and approved the financial statements and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Engagement Administration, Fees, and Other

We understand that your employees will prepare all cash or other confirmations we request and will locate any documents selected by us for testing.

We will provide copies of our reports to District; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Carr, Riggs & Ingram, LLC and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to the Florida Auditor General or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of CRI personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of seven years after the report release date or for any additional period requested by the Florida Auditor General. If we are aware that a federal awarding agency or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation. We expect to begin our audit on approximately November 1 and to issue our reports no later than the following June 30th. Alan Jowers is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them.

Our fee for these services will be at our standard hourly rates except that we agree that our fee will not exceed \$5,500. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

Dispute Resolution

In the event of a dispute between the parties which arises out of or relates to this contract or engagement letter, the breach thereof or the services provided or to be provided hereunder, and, if the dispute cannot be settled through negotiation, the parties agree that before initiating arbitration, litigation or some other dispute resolution procedure, they will first to try in good faith to resolve the dispute through non-binding mediation. The mediation will be administered by the American Arbitration Association under its Dispute Resolution Rules for Professional Accounting and Related Services Disputes. The costs of any mediation proceedings shall be shared equally by all parties.

Electronic Data Communication and Storage and Use of Third Party Service Provider

In the interest of facilitating our services to your company, we may send data over the Internet, securely store electronic data via computer software applications hosted remotely on the Internet, or allow access to data through third-party vendors' secured portals or clouds. Electronic data that is confidential to your company may be transmitted or stored using these methods. We may use third-party service providers to store or transmit this data, such as, but not limited to, providers of tax return preparation software. In using these data communication and storage methods, our firm employs measures designed to maintain data security. We use reasonable efforts to keep such communications and data access secure in accordance with our obligations under applicable laws and professional standards. We also require our third-party vendors to do the same.

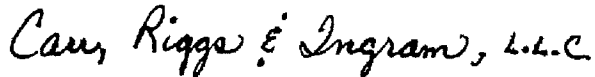
You recognize and accept that we have no control over the unauthorized interception or breach of any communications or data once it has been sent or has been subject to unauthorized access, notwithstanding all reasonable security measures employed by us or our third-party vendors. You consent to our use of these electronic devices and applications and submission of confidential client information to third-party service providers during this engagement.

To enhance our services to you, we will use a combination of remote access, secure file transfer, virtual private network or other collaborative, virtual workspace or other online tools or environments. Access through any combination of these tools allows for on-demand and/or real-time collaboration across geographic boundaries and time zones and allows CRI and you to share data, engagement information, knowledge, and deliverables in a protected environment. In order to use certain of these tools and in addition to execution of this acknowledgement and engagement letter, you may be required to execute

a separate client acknowledgement or agreement and agree to be bound by the terms, conditions and limitations of such agreement. You agree that CRI has no responsibility for the activities of its third-party vendors supplying these tools and agree to indemnify and hold CRI harmless with respect to any and all claims arising from or related to the operation of these tools. While we may back up your files to facilitate our services, you are solely responsible for the backup of your files and records; therefore, we recommend that you also maintain your own backup files of these records.

We appreciate the opportunity to be of service to Greenway Improvement District and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,



CARR, RIGGS & INGRAM, LLC
Certified Public Accountants

RESPONSE:

This letter correctly sets forth the understanding of Greenway Improvement District.

Management signature: _____

Title: _____

Date: _____

Governance signature: _____

Title: _____

Date: _____

**GREENEWAY
IMPROVEMENT
DISTRICT**

RFQ for Prequalified Contractors

MYRTLE CREEK IMPROVEMENT DISTRICT
BOGGY CREEK IMPROVEMENT DISTRICT
GREENEWAY IMPROVEMENT DISTRICT
CITY OF ORLANDO, ORANGE COUNTY, FLORIDA

**NOTICE OF PUBLIC HEARINGS TO CONSIDER PRE-QUALIFICATION CRITERIA
AND PROCEDEURES RELATING TO THE DISTRICTS' UPCOMING REQUESTS
FOR QUALIFICATIONS FOR CONSTRUCTION SERVICES**

The Board of Supervisors for the Greenway Improvement District, the Boggy Creek Improvement District and the Myrtle Creek Improvement District will each hold a public hearing on Tuesday, December 20, 2016 at 3:30 p.m., 4:00 p.m. and 4:30 p.m., respectively, at 6900 Tavistock Lakes Blvd, Suite 200, Orlando, Florida 32827.

The purpose of each public hearing is to receive public comment and objections on the proposed pre-qualification criteria and procedures, which are outlined below, relating to each District's upcoming request for qualifications for construction services. Projects include the construction of various infrastructure improvements in and around the Districts including roadways, stormwater management facilities, utility facilities, and other public improvements. Following the public hearing, the Board of Supervisors will formally adopt pre-qualification criteria and procedures.

To be eligible to submit qualifications, firms must hold all required applicable state licenses in good standing, hold all required applicable federal licenses in good standing, and be authorized to do business in the City of Orlando and the State of Florida. In addition, in determining any Prospective Contractor's qualifications, the following criteria will be considered:

- The ability, capacity, and skill of the contractor to perform the contract or provide the work required;
- Whether the contractor can perform the contract or provide the work promptly, or within the time specified, without delay or interference;
- The character, integrity, reputation, judgment, experience, and efficiency of the contractor;
- The quality of performance of previous contract or work. For example, the following information will be considered:
 - o The cost overrun incurred by owners on previous contracts with contractor;
 - o The contractor's compliance record with contract general conditions on other projects;
 - o The contractor's record for completion of the work within the Contract Time or within Contract Milestones and contractor's compliance with scheduling and coordination requirements on other projects;
 - o The quality, availability, and adaptability of the goods or work to the particular use required;
 - o The contractor's demonstrated cooperation with owners, architects, engineers, and others on previous contracts; and,
 - o Whether the work performed and materials furnished on other contracts were in accordance with the Contract Documents.
- The previous and existing compliance by the contractor with laws and ordinances relating to contracts or work;
- The sufficiency of the financial resources and ability of the contractor to perform the contract or provide the work;
- The ability of the contractor to fulfill its guarantee and warranty period;
- Such other information as may be secured by the Board having a bearing on the decision to award a contract to include, but not be limited to:
 - o The ability, experience, and commitment of the contractor to properly and reasonably plan, schedule, coordinate, and execute the work; and,
 - o Whether the contractor has ever been debarred from bidding or found ineligible for bidding on any other projects.

- The District will make such inquiries and investigations as deemed necessary to verify and evaluate the applicant's statements regarding:
 - o The necessary organization and management including experience possessed by the applicant's employees;
 - o Adequate equipment, as shown on the equipment list, to perform normal operations for each class of work in the industry such as that called for in the Contract Documents in force at the time of application.

The procedures outlined in Rule 3.4 of the Rules of the Districts shall govern each District's upcoming request for qualifications for construction services. Copies of the Districts' Rules of Procedure may be obtained at the offices of the District Manager, located at the office of Fishkind & Associates, Inc., 12051 Corporate Boulevard, Orlando, Florida 32817, Ph.: (407) 382-3256, during normal business hours.

The public hearing is open to the public and will be conducted in accordance with the provisions of Florida Law for Community Development Districts. The public hearing may be continued to a date, time, and place to be specified on the record at the hearing. There may be occasions when staff or board members may participate by speaker telephone.

Any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Office at (407) 382-3256 at least forty-eight (48) hours prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at (800) 955-8770 for aid in contacting the District Office.

Any firm or person who wishes to protest the prequalification process and criteria adopted at the public hearing shall file with the District a written notice of protest within seventy-two (72) hours after the public hearing noticed herein, and shall file a formal written protest with the District within seven (7) calendar days after the date of timely filing the initial notice of protest. Filing will be perfected and deemed to have occurred upon receipt by the District. Failure to timely file a notice of protest or failure to timely file a formal written protest shall constitute a waiver of any right to object to or protest the prequalification process and criteria adopted at the public hearing noticed herein. The formal written protest shall state with particularity the facts and law upon which the protest is based. The appeal process for objections to the qualification process shall be in accordance with Rule 3.9 of the Rules of the District with de novo review based on the record below to the circuit court within thirty (30) days. Each person who decides to appeal any decision made by the Board with respect to any matter considered at the public hearing is advised that person will need a record of proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

Joe MacLaren
District Manager

Publication Date: , 2016 (At least seven days before Public Hearing date)

**REQUEST FOR QUALIFICATIONS
FOR CONSTRUCTION SERVICES
IMPROVEMENT DISTRICT
CITY OF ORLANDO, ORANGE COUNTY, FLORIDA**

The Improvement District ("District") requests Applications for Qualification from firms interested in providing construction services for master infrastructure improvements. Upcoming projects include the construction of various infrastructure improvements in and around the District including roadways, stormwater management facilities, utility facilities, and other public improvements.

To be eligible to submit qualifications, firms must hold all required applicable licenses in good standing and be authorized to do business in the City of Orlando, Orange County, and the State of Florida.

Applicants may request an Application for Qualification from Donald W. McIntosh Associates, Inc., 2200 Park Avenue North, Winter Park Florida 32789, beginning **January 4, 2017**, after **1:00 p.m.** Applicants must submit one original and seven copies of the Application for Qualification by **11:30 a.m.** on **February 2, 2017**. Address responses to: Mr. John Florio, District Engineer, 2200 Park Avenue North, Winter Park, Florida 32789.

Qualified firms will be selected based on experience, qualifications of personnel, and ability to perform construction services. Packages will be reviewed and rated by a committee appointed by the District Board of Supervisors, with final selected expected to be made at a publicly noticed Board of Supervisors meeting as soon as practicable after receipt of the recommendations of the Committee appointed by the Board to evaluate the submitted packages. At that time, all qualified firms may be assigned a project qualification and aggregate dollar limit for work under District contracts. All applicants will be promptly notified after the construction firms are selected. The pre-qualification decisions of the Board of Supervisors shall be valid for a period of two (2) years, after which the Board of Supervisors may either extend the prequalification period for an additional two (2) years or open the prequalification process again, at its sole discretion. The District reserves the right to waive any informality in the qualifications submitted, to reject any and all qualifications submitted and to advertise for the services.

Pre-qualified firms will be eligible to bid on construction projects subject to the applicants approved project and aggregate limit. Failure to pre-qualify may preclude the District from awarding contracts for construction services to non-qualified firms.

Applicants may contact the District Engineer, at Donald W. McIntosh Associates, Inc., 2200 Park Avenue North, Winter Park, Florida 32789 until the qualifications submittal deadline for further information. All requests for information shall be in writing.

Joe MacLaren, District Manager

Publication Dates: January 1, 2017; January 8, 2017

**Improvement District
Minimum Contractor Qualifications
For Master Infrastructure Improvements**

Contractor: _____ Contact: _____

Address: _____

Phone: _____ Fax: _____ Email: _____

Typical Work Description: Master Infrastructure Improvements will include earthwork, paving, drainage, water and sewer improvements and all work associated with these types of activities.

Owner: _____ Improvement District

Minimum Qualifications: Applicants for pre-qualification to bid on the _____ Improvement District Master Infrastructure projects shall have the following minimum qualifications:

- (1) Underground Utility Contractor License Approved by the City of Orlando or Orange County.
- (2) Applicant shall provide evidence in the form of a letter from a Surety Company or its authorized agent specifically referencing this Owner of available bonding capacity in an amount equal to or exceeding Ten Million Dollars (\$10,000,000) for general contractors for payment and performance bonds. Evidence that such Surety Company has an A.M. Best's rating of "A," or better, must be provided as well.
- (3) Applicant will have constructed two (2) projects similar in scope that have been valued in excess of Three Million Dollars (\$3,000,000) in the last three (3) years.
- (4) Applicant acknowledges that it has read the District's Standard Form of Construction Contract and has included herein any and all exceptions or required modifications to the Contract. Only the exceptions and modifications stated herein will be entertained and all other exceptions or modifications not specifically stated herein are waived.

Certification: I hereby certify that the applicant meets or exceeds the minimum qualifications identified above. I further acknowledge that despite meeting the minimum qualifications above, the _____ Improvement District has the right to deny, suspend or revoke a prospective bidder's qualification for bidding on the Master Infrastructure Construction based upon the Determination of Qualified Prospective Bidder information contained herein.

Signature

Print Name

Title

Date

**GREENEWAY
IMPROVEMENT
DISTRICT**

Ratification of Requisition
Nos. 378 - 383 Approved in October 2016
in an amount totaling \$69,043.03

GREENEWAY IMPROVEMENT DISTRICT

DISTRICT OFFICE • 12051 CORPORATE BLVD • ORLANDO, FL 32817

PHONE: (407) 382-3256 • FAX: (407) 382-3254

Requisition Recap For Board Approval

Attached please find the listing of requisitions approved to be paid from bond funds from September 1, 2016 through September 30, 2016. This does not include requisitions previously approved by the Board.

REQUISITION NO.	PAYEE	AMOUNT
378	JMHC	\$4,365.00
379	Donald W. McIntosh Associates	\$4,341.55
380	Hopping Green & Sams	\$424.50
381	Greeneway Improvement District	\$6,840.58
382	BrightView Landscape Development	\$2,971.60
383	Donald W. McIntosh Associates	\$50,099.80
		\$69,043.03

**GREENEWAY IMPROVEMENT DISTRICT
SPECIAL ASSESSMENT REVENUE BONDS
2013**

(Acquisition and Construction Fund)

The undersigned, a Responsible Officer of the Greenway Improvement District (the "District") hereby submits the following requisition for disbursement under and pursuant to the terms of the Master Trust Indenture from the District to U. S. Bank National Association, as trustee (the "Trustee"), dated as of April 1, 2013, as supplemented by that certain First Supplemental Trust Indenture dated as of April 1, 2013 (the "Indenture"), (all capitalized terms used herein shall have the meaning ascribed to such term in the Indenture):

- (A) **Requisition Number:** 378
- (B) **Name of Payee:** JMHC
- (C) **Amount Payable:** \$4,365.00
- (D) **Purpose for which paid or incurred (refer also to specific contract if amount is due and payable pursuant to a contract involving progress payments):**
 - 1. Pay Application #13 for Project 21511 (Lake Nona South Laureate Park Ph. 6 – Nemours Parkway & Lift Station) through 08/25/2016 – **\$4,365.00**
- (E) **Fund or Account and subaccount, if any, from which disbursement to be made:** 2013 Acquisition and Construction Account of the Acquisition and Construction Fund.

The undersigned hereby certifies that:

- 1. obligations in the stated amount set forth above have been incurred by the District,
- 2. each disbursement set forth above is a proper charge against the 2013 Acquisition and Construction Account;
- 3. each disbursement set forth above was incurred in connection with the acquisition of the 2013 Project and in accordance with the terms of the Acquisition Agreement;

The undersigned hereby further certifies that there has not been filed with or served upon the District notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the moneys payable to the Payee set forth above, which has not been released or will not be released simultaneously with the payment hereof.

The undersigned hereby further certifies that such requisition contains no item representing payment on account of any retained percentage which the District is at the date of such certificate entitled to retain.

RECEIVED OCT 17 2016

Attached hereto are originals of the invoice(s) from the vendor of the property acquired or the services rendered with respect to which disbursement is hereby requested.

GREENEWAY IMPROVEMENT
DISTRICT

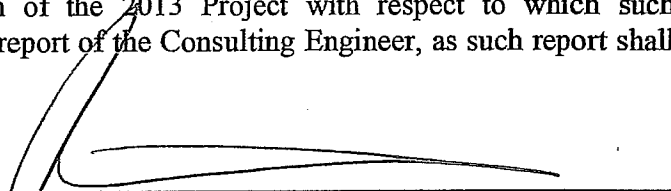


Responsible Officer Robert Adams

Date: 10/12/16

CONSULTING ENGINEER'S APPROVAL

The undersigned Consulting Engineer hereby certifies that this disbursement is for the cost of the 2013 Project and is consistent with: (i) the applicable acquisition or construction contract; (ii) the plans and specifications for the portion of the 2013 Project with respect to which such disbursement is being made; and (iii) the report of the Consulting Engineer, as such report shall have been amended or modified.



Consulting Engineer John M. Ficrlo, P.E.

Date: 10/06/2016

**GREENWAY IMPROVEMENT DISTRICT
SPECIAL ASSESSMENT REVENUE BONDS
2013**

(Acquisition and Construction Fund)

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- (A) **Requisition Number:** 379
- (B) **Name of Payee:** Donald W. McIntosh Associates
- (C) **Amount Payable:** \$4,341.55
- (D) **Purpose for which paid or incurred (refer also to specific contract if amount is due and payable pursuant to a contract involving progress payments):**
 - 1. Invoice 32506 for Project 23216 (Lake Nona Greenway) through 09/09/2016 – **\$3,179.05**
 - 2. Invoice 32507 for Project 23216 (Lake Nona Greenway) through 09/09/2016 – **\$1,162.50**
- (E) **Fund or Account and subaccount, if any, from which disbursement to be made:** 2013 Acquisition and Construction Account of the Acquisition and Construction Fund.

The undersigned hereby certifies that:

- 1. obligations in the stated amount set forth above have been incurred by the District,
- 2. each disbursement set forth above is a proper charge against the 2013 Acquisition and Construction Account;
- 3. each disbursement set forth above was incurred in connection with the acquisition of the 2013 Project and in accordance with the terms of the Acquisition Agreement;

The undersigned hereby further certifies that there has not been filed with or served upon the District notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the moneys payable to the Payee set forth above, which has not been released or will not be released simultaneously with the payment hereof.

The undersigned hereby further certifies that such requisition contains no item representing payment on account of any retained percentage which the District is at the date of such certificate entitled to retain.

RECEIVED OCT 17 2016

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GREENEWAY IMPROVEMENT
DISTRICT

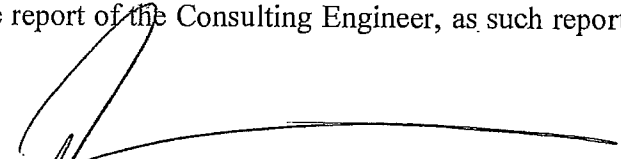


Responsible Officer Robert Adams

Date: 10/12/16

CONSULTING ENGINEER'S APPROVAL

The undersigned Consulting Engineer hereby certifies that this disbursement is for the cost of the 2013 Project and is consistent with: (i) the applicable acquisition or construction contract; (ii) the plans and specifications for the portion of the 2013 Project with respect to which such disbursement is being made; and (iii) the report of the Consulting Engineer, as such report shall have been amended or modified.



Consulting Engineer John M. Florio, P.E.

Date: 10/06/2016

**GREENEWAY IMPROVEMENT DISTRICT
SPECIAL ASSESSMENT REVENUE BONDS
2013**

(Acquisition and Construction Fund)

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- (A) **Requisition Number:** 380
- (B) **Name of Payee:** Hopping Green & Sams
- (C) **Amount Payable:** \$424.50
- (D) **Purpose for which paid or incurred (refer also to specific contract if amount is due and payable pursuant to a contract involving progress payments):**
 - 1. Invoice 89758 for Project Construction through 08/31/2016 – **\$424.50**
- (E) **Fund or Account and subaccount, if any, from which disbursement to be made:** 2013 Acquisition and Construction Account of the Acquisition and Construction Fund.

The undersigned hereby certifies that:

- 1. obligations in the stated amount set forth above have been incurred by the District,
- 2. each disbursement set forth above is a proper charge against the 2013 Acquisition and Construction Account;
- 3. each disbursement set forth above was incurred in connection with the acquisition of the 2013 Project and in accordance with the terms of the Acquisition Agreement;

RECEIVED OCT 17 2016

The undersigned hereby further certifies that there has not been filed with or served upon the District notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the moneys payable to the Payee set forth above, which has not been released or will not be released simultaneously with the payment hereof.

The undersigned hereby further certifies that such requisition contains no item representing payment on account of any retained percentage which the District is at the date of such certificate entitled to retain.

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GREENEWAY IMPROVEMENT
DISTRICT

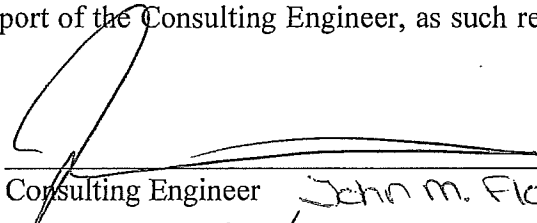


Responsible Officer Robert Adams

Date: 10/12/16

CONSULTING ENGINEER'S APPROVAL

The undersigned Consulting Engineer hereby certifies that this disbursement is for the cost of the 2013 Project and is consistent with: (i) the applicable acquisition or construction contract; (ii) the plans and specifications for the portion of the 2013 Project with respect to which such disbursement is being made; and (iii) the report of the Consulting Engineer, as such report shall have been amended or modified.



Consulting Engineer John M. Florio, P.E.

Date: 10/06/2016

**GREENEWAY IMPROVEMENT DISTRICT
SPECIAL ASSESSMENT REVENUE BONDS
2013**

(Acquisition and Construction Fund)

The undersigned, a Responsible Officer of the Greenway Improvement District (the "District") hereby submits the following requisition for disbursement under and pursuant to the terms of the Master Trust Indenture from the District to U. S. Bank National Association, as trustee (the "Trustee"), dated as of April 1, 2013, as supplemented by that certain First Supplemental Trust Indenture dated as of April 1, 2013 (the "Indenture"), (all capitalized terms used herein shall have the meaning ascribed to such term in the Indenture):

- (A) **Requisition Number:** 381
- (B) **Name of Payee:** Greenway Improvement District
- (C) **Amount Payable:** \$6,840.58
- (D) **Purpose for which paid or incurred (refer also to specific contract if amount is due and payable pursuant to a contract involving progress payments):**
 - 1. Reimbursement to District for "Laureate Boulevard Pavement Replacement" From O&M Funds to City of Orlando – **\$6,840.58**
- (E) **Fund or Account and subaccount, if any, from which disbursement to be made:** 2013 Acquisition and Construction Account of the Acquisition and Construction Fund.

The undersigned hereby certifies that:

- 1. obligations in the stated amount set forth above have been incurred by the District,
- 2. each disbursement set forth above is a proper charge against the 2013 Acquisition and Construction Account;
- 3. each disbursement set forth above was incurred in connection with the acquisition of the 2013 Project and in accordance with the terms of the Acquisition Agreement;

The undersigned hereby further certifies that there has not been filed with or served upon the District notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the moneys payable to the Payee set forth above, which has not been released or will not be released simultaneously with the payment hereof.

The undersigned hereby further certifies that such requisition contains no item representing payment on account of any retained percentage which the District is at the date of such certificate entitled to retain.

Attached hereto are originals of the invoice(s) from the vendor of the property acquired or the services rendered with respect to which disbursement is hereby requested.

GREENEWAY IMPROVEMENT
DISTRICT

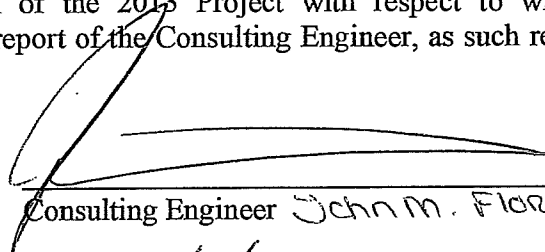


Responsible Officer Robert Adams

Date: 10/20/16

CONSULTING ENGINEER'S APPROVAL

The undersigned Consulting Engineer hereby certifies that this disbursement is for the cost of the 2013 Project and is consistent with: (i) the applicable acquisition or construction contract; (ii) the plans and specifications for the portion of the 2013 Project with respect to which such disbursement is being made; and (iii) the report of the Consulting Engineer, as such report shall have been amended or modified.



Consulting Engineer John M. Florio, P.E.

Date: 10/19/2016

REC'D OCT 27 2016

**GREENEWAY IMPROVEMENT DISTRICT
SPECIAL ASSESSMENT REVENUE BONDS
2013**

(Acquisition and Construction Fund)

The undersigned, a Responsible Officer of the Greenway Improvement District (the "District") hereby submits the following requisition for disbursement under and pursuant to the terms of the Master Trust Indenture from the District to U. S. Bank National Association, as trustee (the "Trustee"), dated as of April 1, 2013, as supplemented by that certain First Supplemental Trust Indenture dated as of April 1, 2013 (the "Indenture"), (all capitalized terms used herein shall have the meaning ascribed to such term in the Indenture):

- (A) **Requisition Number:** 382
- (B) **Name of Payee:** BrightView Landscape Development
- (C) **Amount Payable:** \$2,971.60
- (D) **Purpose for which paid or incurred (refer also to specific contract if amount is due and payable pursuant to a contract involving progress payments):**
 - 1. Pay Application #26 for Project 151330 (Laureate Blvd. 7&8) Through 09/25/2016 – **\$1,636.00**
 - 2. Pay Application #10 for Project 151370 (GID CDD PH 6 Roadway & Laureate) Through 09/30/2016 – **\$1,335.60**
- (E) **Fund or Account and subaccount, if any, from which disbursement to be made:** 2013 Acquisition and Construction Account of the Acquisition and Construction Fund.

The undersigned hereby certifies that:

- 1. obligations in the stated amount set forth above have been incurred by the District,
- 2. each disbursement set forth above is a proper charge against the 2013 Acquisition and Construction Account;
- 3. each disbursement set forth above was incurred in connection with the acquisition of the 2013 Project and in accordance with the terms of the Acquisition Agreement;

The undersigned hereby further certifies that there has not been filed with or served upon the District notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the moneys payable to the Payee set forth above, which has not been released or will not be released simultaneously with the payment hereof.

The undersigned hereby further certifies that such requisition contains no item representing payment on account of any retained percentage which the District is at the date of such certificate entitled to retain.

Attached hereto are originals of the invoice(s) from the vendor of the property acquired or the services rendered with respect to which disbursement is hereby requested.

GREENWAY IMPROVEMENT
DISTRICT

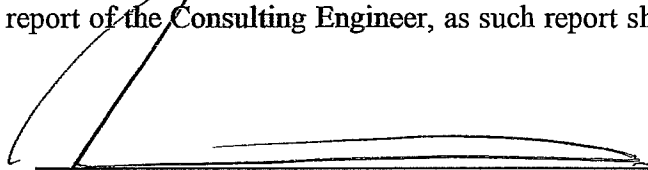


Responsible Officer Robert Adams

Date: 10/20/16

CONSULTING ENGINEER'S APPROVAL

The undersigned Consulting Engineer hereby certifies that this disbursement is for the cost of the 2013 Project and is consistent with: (i) the applicable acquisition or construction contract; (ii) the plans and specifications for the portion of the 2013 Project with respect to which such disbursement is being made; and (iii) the report of the Consulting Engineer, as such report shall have been amended or modified.



Consulting Engineer John M. Florio, P.E.

Date: 10/19/2016

REC'D OCT 27 2016

**GREENEWAY IMPROVEMENT DISTRICT
SPECIAL ASSESSMENT REVENUE BONDS
2013**

(Acquisition and Construction Fund)

The undersigned, a Responsible Officer of the Greenway Improvement District (the "District") hereby submits the following requisition for disbursement under and pursuant to the terms of the Master Trust Indenture from the District to U. S. Bank National Association, as trustee (the "Trustee"), dated as of April 1, 2013, as supplemented by that certain First Supplemental Trust Indenture dated as of April 1, 2013 (the "Indenture"), (all capitalized terms used herein shall have the meaning ascribed to such term in the Indenture):

- (A) **Requisition Number:** 383
- (B) **Name of Payee:** Donald W. McIntosh Associates
- (C) **Amount Payable:** \$50,099.80
- (D) **Purpose for which paid or incurred (refer also to specific contract if amount is due and payable pursuant to a contract involving progress payments):**
 - 1. Invoice 32581 for Project 13033 (Design and Permitting of 1455 lf of Laureate Boulevard (Hartwell Court to Ph 2A)) Through 09/09/2016 – **\$1,100.00**
 - 2. Invoice 32583 for Project 14052 (Design and Permit of Road C for 2-Lane segment Weller Blvd to Laureate Pk Ph 3B) Through 09/09/2016 – **\$13,068.00**
 - 3. Invoice 32585 for Project 14101 (LN Parcel 27A Phase 6 Offsite Roadways & Lift Station No. 3 Design and Permitting) Through 09/09/2016 – **\$1,537.95**
 - 4. Invoice 32586 for Project 15082 (Nemours Parkway Phase 4 Design and Permitting) Through 09/09/2016 – **\$5,077.95**
 - 5. Invoice 32587 for Project 16018 (Nemours Parkway Phase 5 Design and Permitting Per Contract Dated February 10, 2016) Through 09/09/2016 – **\$21,115.90**
 - 6. Invoice 32589 for Project 16106 (Nemours Parkway Phase 7 Design and Permitting and Lift Station No. 7) Through 09/09/2016 – **\$8,200.00**
- (E) **Fund or Account and subaccount, if any, from which disbursement to be made:** 2013 Acquisition and Construction Account of the Acquisition and Construction Fund.

The undersigned hereby certifies that:

- 1. obligations in the stated amount set forth above have been incurred by the District,
- 2. each disbursement set forth above is a proper charge against the 2013 Acquisition and Construction Account;
- 3. each disbursement set forth above was incurred in connection with the acquisition of the 2013 Project and in accordance with the terms of the Acquisition Agreement;

The undersigned hereby further certifies that there has not been filed with or served upon the District notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the moneys payable to the Payee set forth above, which has not been released or will not be released simultaneously with the payment hereof.

The undersigned hereby further certifies that such requisition contains no item representing payment on account of any retained percentage which the District is at the date of such certificate entitled to retain.

Attached hereto are originals of the invoice(s) from the vendor of the property acquired or the services rendered with respect to which disbursement is hereby requested.

GREENEWAY IMPROVEMENT
DISTRICT

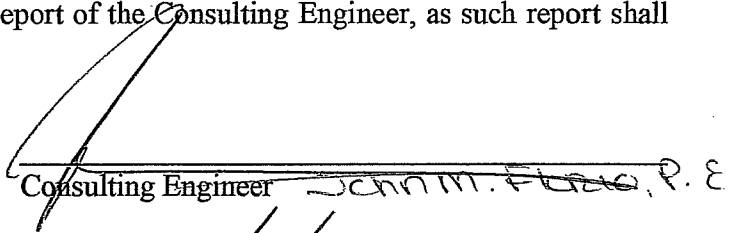


Responsible Officer Robert Adams

Date: 10/20/16

CONSULTING ENGINEER'S APPROVAL

The undersigned Consulting Engineer hereby certifies that this disbursement is for the cost of the 2013 Project and is consistent with: (i) the applicable acquisition or construction contract; (ii) the plans and specifications for the portion of the 2013 Project with respect to which such disbursement is being made; and (iii) the report of the Consulting Engineer, as such report shall have been amended or modified.



Consulting Engineer John M. Flinn, P.E.

Date: 10/19/2016

REC'D OCT 27 2016

**GREENEWAY
IMPROVEMENT
DISTRICT**

Ratification of
Operation & Maintenance Expenditures
Paid in October 2016 in an amount totaling
\$24,677.70

GREENEWAY IMPROVEMENT DISTRICT

DISTRICT OFFICE • 12051 CORPORATE BLVD • ORLANDO, FL 32817
PHONE: (407) 382-3256 • FAX: (407) 382-3254

Operation and Maintenance Expenditures For Board Approval

Attached please find the check register listing Operations and Maintenance expenditures paid from October 1, 2016 through October 31, 2016. This does not include expenditures previously approved by the Board.

The total items being presented: **\$24,677.70**

Approval of Expenditures:

____ Chairman

____ Vice Chairman

____ Assistant Secretary

Greenway Improvement District
AP Check Register (Current by Bank)
 Check Dates: 10/1/2016 to 10/31/2016

Check No.	Date	Status	Vendor ID	Payee Name	Amount
BANK ID: SUN - CITY NATIONAL BANK					001-101-0000-00-01
2329	10/04/16	P	VALLEY	BrightView Landscape Services	\$340.00
2330	10/04/16	P	RLEVEY	Richard Levey	\$200.00
2331	10/10/16	P	CITYOR	City of Orlando <i>requisition 381</i>	\$6,840.58
2332	10/20/16	P	VALLEY	BrightView Landscape Services	\$2,170.00
2333	10/20/16	P	DONMC	Donald W. McIntosh Associates	\$700.00
2334	10/20/16	P	HGS	Hopping Green & Sams	\$2,905.85
2335	10/20/16	P	ORLS	Orlando Sentinel	\$196.25
2336	10/20/16	P	AUSTIN	Yellowstone Landscape	\$13,625.67
BANK SUN REGISTER TOTAL:					\$26,978.35
GRAND TOTAL :					\$26,978.35

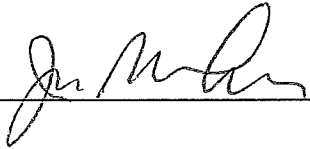
	◇
	26,978.35 +
<i>reg 381</i>	6,840.58 -
<i>OVC</i>	4,539.93 +
	<u>24,677.7</u> *

GREENEWAY IMPROVEMENT DISTRICT

Payment Authorization #277


9/23/2016

Item No.	Payee	Invoice Number	General Fund
1	BrightView Landscape Services September Landscape Maintenance - LB E. Sec. 3 - Ph 1	5133078	\$ 340.00
2	Supervisor Fees - 09/20/2016 Meeting Richard Levey	--	\$ 200.00
TOTAL			\$ 540.00



Secretary/Assistant Secretary

Chairperson


9/23/16

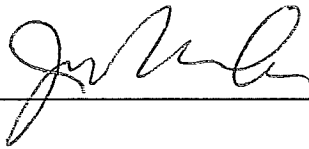
REC'D OCT 08 2016

GREENEWAY IMPROVEMENT DISTRICT

Payment Authorization #278

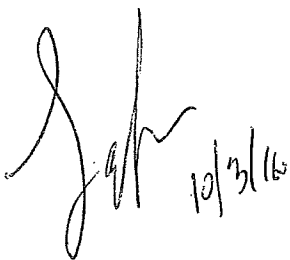
9/30/2016

Item No.	Payee	Invoice Number	General Fund
1	BrightView Landscape Services Shrub Replacement	5137271	\$ 2,170.00
2	Donald W McIntosh Associates Engineering Services Through 09/09/2016	32505	\$ 700.00
3	Hopping Green & Sams General Counsel Through 08/31/2016	89757	\$ 2,905.85
4	Orlando Sentinel Legal Advertising	OSCM252528	\$ 196.25
5	Yellowstone Landscape September Landscape Maintenance	INV-0000133165	\$ 13,625.67
TOTAL			\$ 19,597.77



Secretary/Assistant Secretary

Chairperson



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GREENEWAY IMPROVEMENT DISTRICT

Payment Authorization #279

10/14/2016

Item No.	Payee	Invoice Number	General Fund	Fiscal Year
1	Atlas Professional Services October Email Hosting	46678	\$ 15.00	FY 2017
2	Boggy Creek Improvement District September ICM Expenses	ICM2016-12	\$ 5,011.67	FY 2016
3	BrightView Landscape Services Tavistock Boulevard Weeding	5144877	\$ 3,497.50	FY 2016
4	Department of Economic Opportunity FY2017 Special District Fee	39002	\$ 175.00	FY 2017
5	Fishkind & Associates DM Fee & Reimbursables: October 2016 Reimbursables: September 2016	19476 19476	\$ 3,333.33 \$ 325.39	FY 2017 FY 2016
6	OUC Electric & Water	--	\$ 4,539.93	FY 2016
7	VenturesIn.com October CommunityXS Application Hosting	42540	\$ 80.00	FY 2017
TOTAL			\$ 16,977.82	

pd in November

paid online 10/26/16

- pd in November

Jeff S. Walden
Secretary/Assistant Secretary

Chairperson

Jeff
10/19/16

RECEIVED OCT 21 2016

**GREENEWAY
IMPROVEMENT
DISTRICT**

Review of District's Financial Position
and Budget to Actual YTD

Greenway Improvement District
Statement of Financial Position
As of 10/31/2016

	General Fund	Debt Service	Capital Projects Fund	General Long- Term Debt	Total
<u>Assets</u>					
<u>Current Assets</u>					
General Checking Account	\$27,354.19				\$27,354.19
State Board of Administration	808.26				808.26
Assessments Receivable	544,249.98				544,249.98
Due From Other Funds	6,840.58				6,840.58
Deposits	1,100.00				1,100.00
Infrastructure Capital Reserve	44,490.59				44,490.59
Interchange Maintenance Reserve	6,306.15				6,306.15
Assessments Receivable		\$1,457,351.73			1,457,351.73
Debt Service Reserve A1 Bond		3,659,562.50			3,659,562.50
Revenue A1 Bond		1,453,697.46			1,453,697.46
General Checking Account			\$7,069.39		7,069.39
Acquisition/Construction A1 Bond			10,947,076.33		10,947,076.33
Total Current Assets	\$631,149.75	\$6,570,611.69	\$10,954,145.72	\$0.00	\$18,155,907.16
<u>Investments</u>					
Amount Available in Debt Service Funds				\$5,113,259.96	\$5,113,259.96
Amount To Be Provided				48,081,740.04	48,081,740.04
Total Investments	\$0.00	\$0.00	\$0.00	\$53,195,000.00	\$53,195,000.00
Total Assets	\$631,149.75	\$6,570,611.69	\$10,954,145.72	\$53,195,000.00	\$71,350,907.16

Greenway Improvement District
Statement of Financial Position
As of 10/31/2016

	General Fund	Debt Service	Capital Projects Fund	General Long- Term Debt	Total
<u>Liabilities and Net Assets</u>					
<u>Current Liabilities</u>					
Accounts Payable	\$28,675.71				\$28,675.71
Due To Other Governmental Units	17,253.09				17,253.09
Deferred Revenue	544,249.98				544,249.98
Deferred Revenue		\$1,457,351.73			1,457,351.73
Accounts Payable			\$216,834.74		216,834.74
Retainage Payable			254,264.63		254,264.63
Total Current Liabilities	\$590,178.78	\$1,457,351.73	\$471,099.37	\$0.00	\$2,518,629.88
<u>Long Term Liabilities</u>					
Revenue Bonds Payable - Long-Term				\$53,195,000.00	\$53,195,000.00
Total Long Term Liabilities	\$0.00	\$0.00	\$0.00	\$53,195,000.00	\$53,195,000.00
Total Liabilities	\$590,178.78	\$1,457,351.73	\$471,099.37	\$53,195,000.00	\$55,713,629.88
<u>Net Assets</u>					
Net Assets, Unrestricted	\$75,673.02				\$75,673.02
Current Year Net Assets - General Government	(34,702.05)				(34,702.05)
Net Assets, Unrestricted		\$5,113,559.92			5,113,559.92
Current Year Net Assets, Unrestricted		(299.96)			(299.96)
Net Assets, Unrestricted			\$10,492,322.03		10,492,322.03
Current Year Net Assets, Unrestricted			(9,275.68)		(9,275.68)
Total Net Assets	\$40,970.97	\$5,113,259.96	\$10,483,046.35	\$0.00	\$15,637,277.28
Total Liabilities and Net Assets	\$631,149.75	\$6,570,611.69	\$10,954,145.72	\$53,195,000.00	\$71,350,907.16

Greenway Improvement District
Statement of Activities
As of 10/31/2016

	General Fund	Debt Service	Capital Projects Fund	General Long-Term Debt	Total
<u>Revenues</u>					
Inter-Fund Group Transfers In		(\$299.96)			(299.96)
Inter-Fund Transfers In			\$299.96		299.96
Total Revenues	\$0.00	(\$299.96)	\$299.96	\$0.00	\$0.00
<u>Expenses</u>					
Supervisor Fees	\$200.00				\$200.00
Public Officials' Liability Insurance	2,040.00				2,040.00
Trustee Services	2,199.90				2,199.90
Management	3,333.33				3,333.33
Legal Advertising	263.75				263.75
Property Taxes	1,467.00				1,467.00
Web Site Maintenance	95.00				95.00
Dues, Licenses, and Fees	175.00				175.00
General Insurance	2,295.00				2,295.00
Irrigation	148.75				148.75
Landscaping Maintenance & Material	14,882.24				14,882.24
IME - Aquatics Maintenance	300.60				300.60
IME - Landscaping	7,226.01				7,226.01
Streetlights	81.25				81.25
Legal Advertising			\$275.00		275.00
Contingency			9,300.73		9,300.73
Total Expenses	\$34,707.83	\$0.00	\$9,575.73	\$0.00	\$44,283.56
<u>Other Revenues (Expenses) & Gains (Losses)</u>					
Interest Income	\$5.78				\$5.78
Interest Income			\$0.09		0.09
Total Other Revenues (Expenses) & Gains (Losses)	\$5.78	\$0.00	\$0.09	\$0.00	\$5.87
Change In Net Assets	(\$34,702.05)	(\$299.96)	(\$9,275.68)	\$0.00	(\$44,277.69)
Net Assets At Beginning Of Year	\$75,673.02	\$5,113,559.92	\$10,492,322.03	\$0.00	\$15,681,554.97
Net Assets At End Of Year	\$40,970.97	\$5,113,259.96	\$10,483,046.35	\$0.00	\$15,637,277.28

Greenway Improvement District
 Budget to Actual
 For the Month Ending 10/31/2016

	YTD Actual	YTD Budget	YTD Variance	FY 2017 Adopted Budget
<u>Revenues</u>				
On-Roll Assessments	\$ -	\$ 45,354.17	\$ (45,354.17)	\$ 544,250.00
Carry Forward Revenue (accrued)	25,359.57	3,990.54	21,369.03	47,886.45
Carry Forward Reserves (accrued)	50,796.74	2,112.22	48,684.52	25,346.67
Net Revenues	\$ 76,156.31	\$ 51,456.93	\$ 24,699.38	\$ 617,483.12
<u>General & Administrative Expenses</u>				
Legislative				
Supervisor Fees	\$ 200.00	\$ 400.00	\$ (200.00)	\$ 4,800.00
Financial & Administrative				
Public Officials' Liability Insurance	2,040.00	208.33	1,831.67	2,500.00
Trustee Services	2,199.90	208.33	1,991.57	2,500.00
Management	3,333.33	3,333.33	-	40,000.00
Engineering	-	625.00	(625.00)	7,500.00
Property Appraiser	-	125.00	(125.00)	1,500.00
District Counsel	-	1,833.33	(1,833.33)	22,000.00
Assessment Administration	-	625.00	(625.00)	7,500.00
Audit	-	458.33	(458.33)	5,500.00
Travel and Per Diem	-	12.50	(12.50)	150.00
Telephone	-	41.67	(41.67)	500.00
Postage & Shipping	-	41.67	(41.67)	500.00
Copies	-	166.67	(166.67)	2,000.00
Legal Advertising	263.75	316.67	(52.92)	3,800.00
Bank Fees	-	4.17	(4.17)	50.00
Miscellaneous	-	208.36	(208.36)	2,500.00
Property Taxes	1,467.00	125.00	1,342.00	1,500.00
Web Site Maintenance	95.00	95.00	-	1,140.00
Dues, Licenses, and Fees	175.00	14.58	160.42	175.00
Total General & Administrative Expenses	\$ 9,773.98	\$ 8,842.94	\$ 931.04	\$ 106,115.00

Greenway Improvement District

Budget to Actual

For the Month Ending 10/31/2016

	YTD Actual	YTD Budget	YTD Variance	FY 2017 Adopted Budget
<u>Field Operations</u>				
Electric Utility Services				
Electric	\$ -	\$ 416.67	\$ (416.67)	\$ 5,000.00
Entry Lighting	-	208.33	(208.33)	2,500.00
Water-Sewer Combination Services				
Water Reclaimed	-	1,250.00	(1,250.00)	15,000.00
Stormwater Control				
Mitigation Area	-	83.33	(83.33)	1,000.00
Aquatic Contract	-	125.00	(125.00)	1,500.00
Lake/Pond Repair Reserve	-	208.33	(208.33)	2,500.00
Other Physical Environment				
Equipment Rental	-	93.75	(93.75)	1,125.00
General Insurance	2,295.00	250.00	2,045.00	3,000.00
Property & Casualty	-	-	-	0.01
Other Insurance	-	62.50	(62.50)	750.00
Irrigation	148.75	1,250.00	(1,101.25)	15,000.00
Landscaping Maintenance & Material				
Yellowstone Landscape - TLB & Laureate Blvd.	14,882.24	12,500.00	2,382.24	150,000.00
Yellowstone Landscape - Laureate Blvd. Sec. 9	-	241.67	(241.67)	2,900.00
Yellowstone Landscape - Laureate Blvd. Sec. 10	-	1,283.33	(1,283.33)	15,400.00
VCD Warranty - Laureate Blvd. Sec 7 & 8	-	1,237.50	(1,237.50)	14,850.00
Tree Trimming	-	708.33	(708.33)	8,500.00
Flower & Plant Replacement	-	833.33	(833.33)	10,000.00
Contingency	-	7,489.20	(7,489.20)	89,870.44
Interchange Maintenance Expenses				
IME - Aquatics Maintenance	300.60	318.00	(17.40)	3,816.00
IME - Irrigation	-	225.00	(225.00)	2,700.00
IME - Landscaping	7,226.01	5,000.00	2,226.01	60,000.00
IME - Lighting	-	225.00	(225.00)	2,700.00
IME - Miscellaneous	-	75.00	(75.00)	900.00
IME - Water Reclaimed	-	300.00	(300.00)	3,600.00
Road & Street Facilities				
Entry and Wall Maintenance	-	416.67	(416.67)	5,000.00
Hardscape Maintenance	-	520.83	(520.83)	6,250.00
Streetlights	81.25	5,000.00	(4,918.75)	60,000.00
Accent Lighting	-	166.67	(166.67)	2,000.00
Parks & Recreation				
Personnel Leasing Agreement	-	55.00	(55.00)	660.00
Reserves				
Infrastructure Capital Reserve	-	1,850.00	(1,850.00)	22,200.00
Interchange Maintenance Reserve	-	262.22	(262.22)	3,146.67
Total General & Administrative Expenses	\$ 24,933.85	\$ 42,655.66	\$ (17,721.81)	\$ 511,868.12
Total Expenses	\$ 34,707.83	\$ 51,498.60	\$ (16,790.77)	\$ 617,983.12
Income (Loss) from Operations	\$ 41,448.48	\$ (41.67)	\$ 41,490.15	\$ (500.00)
<u>Other Income (Expense)</u>				
Interest Income	\$ 5.78	\$ 41.67	\$ (35.89)	\$ 500.00
Total Other Income (Expense)	\$ 5.78	\$ 41.67	\$ (35.89)	\$ 500.00
Net Income (Loss)	\$ 41,454.26	\$ -	\$ 41,454.26	\$ -